



DepEd - Division Office of Catanduanes
RECORDS SECTION

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BY: *Jmm* No: 408
DATE: 14 MAY 2024 TIME: 10:25

Republic of the Philippines
Department of Education
REGION V - BICOL

SCHOOLS DIVISION OFFICE OF CATANDUANES

May 14, 2024

UNNUMBERED MEMORANDUM
OSDS-SGOD-SMME 5/14/2024/SSC

TO : **Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Education Program Supervisor, SGOD
Division School Governance Council Composite Team
Public Schools District Supervisors/District-In-Charge
Secondary School Heads
All Others Concerned**

FROM : 
SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent

SUBJECT : **FINAL VALIDATION, PROVISION OF TECHNICAL
ASSISTANCE AND UPLOADING OF SGC-FAT MEANS OF
VERIFICATIONS (MOVs)**

1. Pursuant to Regional Memorandum No. 00549, s. 2024 re: Provision of Technical Assistance to 13 SDOs on the Revised School Governance Council Functionality Assessment Tool for Secondary Schools, this **Office**, through the Schools Governance and Operations Division, School Management, Monitoring and Evaluation shall once again conduct a **Final Validation and Provision of Technical Assistance on Uploading of the SGC FAT MOVs to selected Public Secondary Schools** on the dates specified in the attached enclosure with the Regional and Division SGC Composite Team. The venue of validation is at **SDO-SGOD Office**.
2. The activity aims to:
 - a. ensure compliance of the Memorandum DM-OUHROD-2024-0696;
 - b. address issues and concerns along SGC-FAT MOVs preparation, and
 - c. facilitate the final validation and uploading of the required reports on the link provided for the end-line survey.
3. **School Heads of the identified schools to be validated shall prepare the complete and final soft/hard copy of the MOVs. They are advised to bring laptop for the uploading of the MOVs. Likewise, to facilitate the conduct of the activity, a short meeting of SGC Validators/Monitors will be conducted on May 15, 2024 at 8:30am to 10:00am at SGOD Office.**



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4. Travel and other incidental expenses of the SDO Composite Team/Validators and School Heads are chargeable against local funds and School MOOE funds subject to the usual accounting and auditing rules and procedures. This memorandum shall serve as the Travel Authority of the participants.
5. For inquiries, please contact Sarah S. Chiong, SEPS-SGC Coordinator via email address at sarah.chiong@deped.gov.ph
6. For information, guidance and compliance.

SGOD/SMME/SSC
05/14/2024



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SDO SCHOOL GOVERNANCE COUNCIL COMPOSITE TEAM

CECILE C. FERRO- ASDS, Chairperson
MARY JEAN S. ROMERO- Chief ES, SGOD
ROMEL G. PETAJEN-Chief ES, CID
SARAH S. CHIONG-SEPS, SGC Coordinator
MARIFE B. BREQUILLO-SEPS, SGC Member
ACHILLES V. ALBERTO I-EPS II, SGC Member
ALL PUBLIC SCHOOLS DISTRICT SUPERVISORS-SGC Members

SCHEDULE OF SGC FAT MOVS VALIDATION, PROVISION OF TECHNICAL ASSISTANCE AND UPLOADING OF MEANS OF VERIFICATION (SGC-FAT MOVS)

DATE	SCHOOL	VALIDATOR/MONITOR	TOR
May 15, 2024 8:00am-12:00nn	Bagamanoc RDHS	Sarah S. Chiong- SGC Coordinator Marife B. Brequillo- SGC Member Achilles V. Alberto- SGC Member	Monitor and provide TA in the uploading of the SGC FAT MOVs previously validated by the SGC Composite Team
	Supang-Datag NHS		
	Tubli NHS		
	Mayngaway NHS		
1:00pm-5:00pm	Bote IS		
	Baras RDHS		
	SAVS		
	Buyo IS		
May 16, 2024 8:00am-12:00nn	Caramoran RDHS	Delfin I. De Leon- PSDS, SGC Member	Monitor, provide Technical Assistance, and Validate the preparation of the School Governance Council Functionality Assessment Tool Means of Verification (SGC FAT
	Caramoran SF		
	Palumbanes IS	Elias V. Abundo- PSDS, SGC Member	
	Milaviga IS		
	Cobo IS		
LIV Sr. NHS			
1:00pm-5:00pm	San Jose NHS	Brenda V. Villarey- PSDS, SGC Member	
	Tinago NHS		
	Panganiban NHS	Arnold M. Valledor- PSDS, SGC Member	
	Panganiban NHS- CC		
May 17, 2024 8:00am-12:00nn	Dororian NHS	Jose T. Arcilla- PSDS, SGC Member	
	Gigmoto RDHS		
	Pagsangahan IS		



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	San Miguel RDHS	Joselito T. Ruiz-PSDS, SGC Member	MOVs) and monitor the uploading of the final MOVs to the link for the end-line survey.
	Mabato HS		
	Cabugao IS		
1:00pm-5:00pm	Calatagan HS	Ruth B. Sorrrera-PSDS, SGC Member	
	Manambrag NHS		
	Lictin IS		