

Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

May 19, 2025

OFFICE MEMORANDUM


No. 065, s. 2025

**SUBMISSION OF THE QUARTERLY PHYSICAL REPORT OF
OPERATIONS (LBAC FORM NO. 3)**

To: OIC – Assistant Schools Division Superintendent
Chief Education Supervisors
OSDS Unit/ Section Heads
All Others Concerned

1. In reference to a Memorandum issued by the Provincial Governor dated May 8, 2025, all program owners are directed to submit their respective Quarterly Physical Report of Operations (LBAC Form No. 3) of the obligated CY 2025 Special Education Fund (SEF) for first quarter, to Floren P. Clavo, SEPS for Planning and Research, not later than 12:00 NN of May 20, 2025.
2. The program owners are also requested to attach photo documentation of the PPAs funded by the SEF.
3. The following enclosures are attached for reference:
 - a. Enclosure 1: Template of LBAC Form No. 3
 - b. Enclosure 2: Statement of Appropriations, Allotments, Obligations and Balances as of April 30, 2025
4. For information, guidance, and compliance of all concerned.

By Authority of the OIC –
Schools Division Superintendent


EVA S. TOLENTINO
Administrative Officer V
Officer-in-Charge



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QUARTERLY PHYSICAL REPORT OF OPERATIONS

For the Quarter Ending _____

Department/Office: _____

PPA Code (1)	Major Final Output (2)	Performance Indicator (3)	Target Output					Actual Performance					Variance as of _____ (14)	Remarks (15)
			1 st Quarter (4)	2 nd Quarter (5)	3 rd Quarter (6)	4 th Quarter (7)	Total (8)	1 st Quarter (9)	2 nd Quarter (10)	3 rd Quarter (11)	4 th Quarter (12)	Total (13)		

Prepared by:

Certified Correct:

DEPARTMENT HEAD

Date: _____

PROVINCIAL PLANNING AND DEVELOPMENT COORDINATOR

Date: _____

LOCAL GOVERNMENT OF CAVENAGAN
STATEMENT OF APPROPRIATIONS, ALLOTMENTS, OBLIGATIONS AND BALANCES
SPECIAL EDUCATION FUND
As of April 30, 2025

FUNCTIONS/PROGRAMS/PROJECTS	Code	APPROPRIATIONS	ALLOTMENTS	OBLIGATIONS	BALANCE OF APPROPRIATIONS	BALANCE OF ALLOTMENTS
Maintenance & Other Operating Expenses:						
1. Operation & Maintenance of Public Schools	3311(1)					
1.1 Hiring of Utility Workers	(1)a	660,000.00	660,000.00	158,565.38	521,434.62	521,434.62
1.2 Provision of honoraria of comm. ALS Implementors (CALSIIs) for ALS in every Brgy. and Learning Support aid (LSAs)	(1)b	2,517,254.00	2,517,254.00	308,000.00	2,209,254.00	2,209,254.00
1.3 Payment of Expenses pertaining to the operations to promote Parent-Teachers Association activities	(1)c	800,000.00	800,000.00	800,000.00	-	-
1.4 Girl Scouting Activities	(1)d	100,000.00	100,000.00	-	100,000.00	100,000.00
1.5 Boy Scouting Activities	(1)e	100,000.00	100,000.00	99,493.00	507.00	507.00
1.6 Trainings/Webinars/Activities for Teaching support (Non-Teaching) personnel	(1)f	500,000.00	500,000.00	-	500,000.00	500,000.00
1.7 Early childhood Care & Dev. (ECCD) Program	(1)g	200,000.00	200,000.00	60,000.00	140,000.00	140,000.00
1.8 Brigada Pagbasa Program "Linggo ng Pagbasa" for elem schools and ALS Community Learning Centers	(1)h	500,000.00	500,000.00	-	500,000.00	500,000.00
1.9 Campus Journalism	(1)i	500,000.00	500,000.00	369,200.00	130,800.00	130,800.00
1.10 Promotion of Peace Education	(1)j	200,000.00	200,000.00	-	200,000.00	200,000.00
1.11 Conduct & participation to Academic & Extra-Curricular Activities for English, Science, Math, Filipino, MAPEH etc	(1)k	1,000,000.00	1,000,000.00	775,975.00	224,025.00	224,025.00
1.12 World Vision Day celebration for schools & ALS comm. Learning	(1)l	200,000.00	200,000.00	-	200,000.00	200,000.00
2. Construction and Repair of School Buildings	3311(2)					
2.1 Purchase of Construction Materials for Repair & Maint of Schools & Community Learning Centers (CLCs)- "Opus Brigada Eskwela Tabang rin Probinsya"	(2)a	2,500,000.00	2,500,000.00	-	2,500,000.00	2,500,000.00
3. Facilities and Equipment	3311(3)					
3.1 Purchase of Teaching & Learning Materials for K to 12 BEC, ALIVE, ALS (Instructional/Materials/Tools/Equipment for K to 12/ALS/ALIVE/SNE)	(3)a	1,000,000.00	1,000,000.00	-	1,000,000.00	1,000,000.00
4. Educational Research	3311(4)					
4.1 Conduct of Educational Research/Action and Research (Proposals)	(4)a	100,000.00	100,000.00	-	100,000.00	100,000.00
5. Sports Development	3311(5)					
5.1 Regular Sports	(5)a	-	-	-	-	-
5.1.1 Maintenance of Celanduanes Athletic Complex	(5)a-1	-	-	-	-	-
5.1.2 Maintenance of Swimming pool	(5)a-2	-	-	-	-	-
5.1.3 Actual Participation to Palarong Bicol	(5)a-3	4,900,000.00	4,900,000.00	4,680,496.00	19,504.00	19,504.00
5.1.4 Conduct of Palarong Panlalawigan	(5)a-4	210,000.00	210,000.00	110,000.00	100,000.00	100,000.00
5.1.5 Training seminar for coaches and officiating officials	(5)a-5	-	-	-	-	-
5.1.6 Provision for cash incentives to Palarong Pambansa qualifiers	(5)a-6	-	-	-	-	-
5.2 ALS Sports	(5)b	-	-	-	-	-
5.2.1 Conduct of ALS Division Sports Festival & Encampment	(5)b-1	400,000.00	400,000.00	366,678.00	33,322.00	33,322.00
5.2.2 Participation to Regional ALS Sports Festival & Encampment	(5)b-2	500,000.00	500,000.00	471,799.50	28,200.50	28,200.50
TOTAL APPROPRIATIONS		16,907,254.00	16,907,254.00	6,400,266.88	9,507,047.12	9,507,047.12

PREPARED BY:

NEÑA V. GUERRERO
Provincial Budget Officer