



Republika ng Pilipinas
Kagawaran ng Edukasyon
 REHIYON V - (Bikol)
TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

28 May 2026

DIVISION MEMORANDUM
 No. 618, s. 2026

TURNOVER CEREMONY OF REPAIRED CLASSROOMS BY SAVE THE CHILDREN PHILIPPINES

To : Assistant Schools Division Superintendent
 Chief Education Supervisors, CID & SGOD
 Education Program Supervisors
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

1. In the aftermath of Super Typhoon Uwan (Fung-wong), which struck Catanduanes Province on November 9, 2025, Save the Children Philippines spearheaded vital education recovery interventions to support affected learners and teachers. Following the successful distribution of Back-to-School and Teaching Kits in December 2025, the organization has successfully completed the structural rehabilitation and repair of damaged classrooms in four (4) beneficiary schools in the Municipality of Caramoran and Pandan. Accordingly, a formal **Turnover Ceremony** will be conducted on **May 29, 2026**, to officially hand over these resilient, restored learning spaces to their respective school communities and to celebrate the collaborative partnership that expedited the project's completion.

2. The turnover ceremonies will take place sequentially across the beneficiary schools according to the following itinerary:

Time	Activity / Venue	Municipality
8:00 AM - 9:30 AM	Turnover at Iyao Elementary School	Caramoran
10:00 AM - 11:30 AM	Turnover at Bocon Elementary School	Caramoran
1:00 PM - 2:00 PM	Turnover at Panique Elementary School	Caramoran
2:30 PM - 3:30 PM	Turnover at Cobo Integrated School	Pandan

3. The attendance and active participation of the Division Engineer, Division DRRM Coordinator, and Social Mobilization & Networking (SMN) Unit personnel are strictly enjoined for this activity.

4. The concerned Public Schools District Supervisors (PSDS) and School Heads of the recipient schools are likewise directed to spearhead the local coordination and reception for the ceremony.

5. For further clarifications regarding the itinerary or coordination details, please contact Ms. Benjie Balmadrid, Humanitarian Officer for Save the Children Philippines, at 0910-031-2213 or via email at benjie.balmadrid@savethechildren.org.



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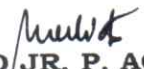

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6. Travel and other incidental expenses relative to the conduct of this activity shall be charged against local funds/School MOOE or other fund sources, subject to the usual accounting and auditing rules and regulations.
7. For information, guidance, and compliance.

By Authority of the OIC-Schools Division Superintendent:


ATTY. NORLITO JR. P. AGUNDAY
Attorney III – Legal Officer
Officer-In-Charge 

SGOD-SocMobNet/mbb
05/28/2026



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May 26, 2026

MS. MA. JEANY T. ABAYON

Schools Division Superintendent, OIC
Department of Education – Catanduanes Province
San Roque, Virac, Catanduanes

3000 0111 F
Date: 5/28/26
Time: 8:35 JTW

Attention to:

- Schools Division Office – DRRM Head
- Schools Division Office - Engineering Head
- Social Mobilization & Networking
- Public Schools District Supervisor – Caramoran
- Public Schools District Supervisor – Pandan
- School Head – Iyao Elementary School
- School Head – Bocon Elementary School
- School Head – Panique Elementary School
- School Head – Cobo Integrated School

Dear Ma'am Abayon,

Isang Makabatang Araw!

Save the Children Philippines, the country's leading independent child rights organization, has been dedicated to serving Filipino children for over 40 years. In times of crisis and disaster, including the impact of **Super Typhoon Uwan (Fung-wong)** in **Catanduanes Province** on November 9, 2025, we remain committed to providing immediate and life-saving assistance to affected communities, particularly the most vulnerable children and their families. Guided by our mission, we continue to work towards **ensuring that every child has a healthy start in life, access to quality education, and protection from harm.**

In response to the Super Typhoon Uwan impact, Save the Children Philippines implemented education recovery interventions in selected affected schools, including the distribution of Back-to-School Kits and Teaching Kits in December 2025, and the recently **completed repair of damaged classrooms in four (4) schools: Iyao Elementary School, Bocon Elementary School, and Panique Elementary School in the Municipality of Caramoran and Cobo Integrated School in the Municipality of Pandan.**

In line with the completion of these interventions, we respectfully invite the Schools Division Office (SDO) of Catanduanes to the **turnover of the repaired classrooms scheduled on May 29, 2026.** The activity aims to formally hand over the rehabilitated learning spaces to the school communities and acknowledge the strong partnership that made the timely completion of the project possible.

Below is the schedule of turnover activities:

- 8:00 AM – 9:30 AM – Iyao Elementary School
- 10:00 AM – 11:30 AM – Bocon Elementary School
- 1:00 PM – 2:00 PM – Panique Elementary School
- 2:30 PM – 3:30 PM – Cobo Integrated School

We would also like to extend our invitation to the SDO Engineers in recognition of their significant role throughout the implementation of the project. Their technical expertise and continuous support in the preparation of Program of Works, validation of site conditions, and monitoring of repair progress were instrumental in ensuring that the rehabilitation works were completed in accordance with required standards and within the intended scope.

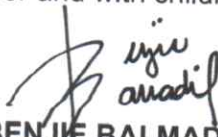
In addition, we respectfully seek your approval to install project markers within the repaired classrooms. These markers will serve as a lasting acknowledgment of the collaboration between Save the Children Philippines, the Schools Division Office of Catanduanes, school leadership, and other partners. More importantly, they will stand as a reminder of the shared commitment to restoring safe, inclusive, and resilient learning environments for children affected by Super Typhoon Uwan.

We would like to express our sincere appreciation to the Schools Division Office of Catanduanes for the valuable technical assistance, coordination, and unwavering support extended throughout the implementation of this response. Your partnership has been essential in ensuring that affected learners and teachers are able to return to safer and more conducive learning spaces.

Should you have any questions or require further clarification, please feel free to coordinate with our Humanitarian Officer, **Benjie Balmadrid**, at mobile number **0910-031-2213** or via email at benjie.balmadrid@savethechildren.org

We look forward to your favorable response and to your presence during the turnover ceremony.

For and with children,


BENJIE BALMADRID
Humanitarian Officer
Save the Children Philippines



Save the Children