

RELEASED

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Republika ng Pilipinas

Kagawaran ng Edukasyon

REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

May 28, 2026

DIVISION MEMORANDUM

No. 615 s. 2026**COMPOSITION OF THE TECHNICAL WORKING GROUP (TWG) FOR THE EVALUATION OF RURAL FARM READINESS ASSESSMENT**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. In line with the implementation of the Rural Farm School Program and to ensure the thorough inspection, validation, and verification of schools applying for or undergoing readiness assessments, this Office hereby announces the official composition of the Division Technical Working Group (TWG).
2. The TWG shall be responsible for evaluating the structural, instructional, agricultural, and administrative readiness of target schools to ensure compliance with established standards.
3. Enclosed is the composition of Division Technical Working Group (TWG).
4. The TWG members are expected to perform the following duties and responsibilities:
 - Pre-Assessment: Review submitted application documents and self-assessment checklists from candidate schools.
 - On-Site Validation: Conduct actual field visits to evaluate farm layout, tool availability, safety protocols, community partnerships, and curriculum readiness.
 - Post-Assessment: Consolidate findings, score results, and submit formal recommendations to the Schools Division Superintendent for the issuance of readiness certificates.
5. Travel and other incidental expenses incurred by the TWG members during the conduct of the on-site evaluation shall be charged against Division MOOE / Local Funds, subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and strict compliance with this Memorandum is directed.

By Authority of the OIC - Schools Division Superintendent:


EVA S. TOLENTINO
Administrative Officer V

CID/jtt
05/28/2026



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Enclosure to Division Memorandum No. 015 s. 2026

**DIVISION COMPOSITION OF TECHNICAL WORKING GROUP FOR
READINESS ASSESSMENT ON THE IMPLEMENTATION OF RURAL FARM
SCHOOL/PROGRAM**

Designation in TWG	Name	Personnel
Chairperson	Romel G. Petajen	Chief, CID
Co-Chairperson	Atty. Norlito Jr. P. Agunday	Legal Officer
Members	Jesslyn T. Taway	FLP Focal Person
	Amelia B. Cabrera	EPS - TLE / TVL / Agriculture
	Delfin I. De Leon	PSDS assigned
	Arnold M. Valledor	PSDS/ Alternate RFS-Focal Person
	Maria Rita SR. Tablate	M&E
	Engr. Roger A. Matienzo	For structural & site safety assessment
	Anthony B. Aguirre	Nurse (Sanitation & Safety)
Secretariat	Marife B. Brequillo	Partnerships
	Alfredo Z. Bagadiong Jr.	For documentation and report consolidation