



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)
TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

May 9, 2025

DIVISION MEMORANDUM
No. 425 s. 2025

DIVISION TRAINING ORIENTATION OF TEACHERS, SCHOOL HEADS AND SUPERVISORS FOR THE LITERACY REMEDIATION PROGRAM (LRP) ROLLOUT

To: Assistant Schools Division Superintendent
Chief Education Supervisor, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors/In-Charge of the Districts
Elementary and Secondary School Heads
Teachers
All Others Concerned

1. Pursuant to DepEd Memorandum No. 034, s. 2025 "*Supplemental Guidelines on the Implementation of the Literacy Remediation Program*", and to assist the schools in the Rollout of the Literacy Remediation Program, a **Division Training Orientation** shall be conducted for **Teachers** on **May 15-17, 2025** and **School Heads and Supervisors** on **May 17, 2025** at a venue to be announced in a separate issuance.
2. The objectives of the training orientation are:
 - i. to equip participants with a deep understanding of the goals and instructional approach of the Literacy Remediation Program.
 - ii. To build the participants capacity to deliver key literay remediation strategies and lead LAC sessions encouraging collaboration and reflective practice.
3. The master teachers and school heads who participated in the Regional Training of Additional Trainers in Emerald Boutique Hotel, Legazpi City on May 7-9, 2025 per RM No. 0571, s. 2025 shall serve as trainers/facilitators in the Division Training Orientation. They are called to a **DSOW** on **May 14, 2025 8:30 AM** at the **CID Office**.
4. Attached as enclosure are the **list of facilitators, PMTs and participants, and training matrices**.
5. It is emphasized that the engagement of teachers in the activity is voluntary and that they are entitled to service credit pursuant to DO 53, s. 2023 "Updated Guidelines on Grant of Vacation Service Credits to Teachers" amended by DO 84, s. 2023, Item 1.d.k, and in accordance with Civil Service Commission and Department of Budget and Management Joint Circular No. 2, s. 2004.



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6. The activity on May 15-17, 2025 for teachers is live in while the activity on May 16, 2025 for school heads and supervisors is live out.
7. Transportation and other expenses of participants shall be charged to NLC Fund to be downloaded to the schools, subject to relevant accounting and auditing rules and regulations.
8. For immediate dissemination, information and compliance.

CECILE C. FERRO CESO VI

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

CID/rgp
5/9/2025



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Enclosure No. 1 to DM No. 425, s. 2025

PROGRAM MANAGEMENT TEAM

**DIVISION ORIENTATION FOR SCHOOL HEADS AND SUPERVISORS ON
LITERACY REMEDIATION PROGRAM IMPLEMENTATION**

No.	Name	Position/Designation	Office
1.	Cecile C. Ferro	OIC-SDS	OSDS
2.	Delfin A. Bondad	OIC-ASDS	OSDS
3.	Romel G. Petajen	Chief	CID
4.	Mary Jean S. Romero	Chief	SGOD
5.	Ma. Gina T. Templonuevo	EPS/LRP Coordinator	CID
6.	Gina B. Pantino	EPS	CID
7.	Gina L. Custodio	EPS	CID
8.	Aroline Borja	EPS	SGOD
9.	Carol P. Gil	SEPS	SGOD
10.	Elizabeth S. Urbano	EPS II	SGOD
11.	Imaculate T. Latorre	EPS II/Project 6B's Coordinator	SGOD
12.	Maria Rita SR. Tablate	SEPS, SMME	SGOD
13.	Peachie Chavez	Librarian	CID
14.	Ricky Rosales	Support Staff	CID

TRAINERS/FACILITATORS

No.	Name	Position/Designation	School
1.	Myla B. Cordial	School Principal I	San Miguel CES
2.	Nestor V. Quintal	School Principal I	Simamla ES
3.	Jane C. Tabor	School Principal II	Virac CES
4.	Amor D. Sales	Master Teacher I	San Isidro Village ES
5.	Liezl I. Manlangit	Master Teacher I	Pangilao ES



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Enclosure No. 2 to DM No. 423, s. 2025

LIST OF PARTICIPANTS

DIVISION TRAINING ORIENTATION FOR TEACHERS, SCHOOL LEADERS AND SUPERVISORS ON THE LITERACY REMEDIATION PROGRAM (LRP) ROLLOUT

	District	No.	School	School Head	Remedial Teacher
1.	Bagamanoc North	1.	Hinipaan Elementary School	Rebecca C. Villacorta	Roselle V. Gan See
		2.	Sagrada ES	Jerry V. Velchez	Alyssa V. Villamartin
		3.	San Vicente Elementary School	Jose B. Tapia	Aileen T. Catacutan
2.	Baras South	4.	San Miguel Elementary School	Joel V. Masagca	Mariel T. Tesorero
		5.	Abihao Elementary School	Janet T. Vargas	Andres G. Tanael, Jr.
		6.	Baras Central Elementary School	Lilybeth Gualberto	Emerita A. Tejada
		7.	Caragumihan Elementary School	Adelaine R. Arcilla	Juvy R. Climaco
		8.	Paniquihan Elementary School	Janet T. Vargas	Josie T. Valerio
		9.	Sta. Maria Elementary School	Levi Taway	Bertilla B. Pantaleon
3.	Bato East	10.	San Pedro Elementary School	Sherwyn T. Manlangit	Sherwyn T. Manlangit
		11.	Pananaogan Elementary School	Angelito R. Paragas	Nenita V. Penilla
4.	Bato West	12.	Cabugao Integrated School	_____	_____
5.	Caramoran North	13.	Buenavista Elementary School	Allan F. Zapanta	Fe Y. Fernandez
		14.	Camburo Elementary School	Jil Ann B. Salazar	Leny O. Salazar
		15.	Dariao Elementary School	Edwin I. Resare	Maylin P. De Luna
		16.	Mabini Elementary School	Analily DR. Idanan	Bella S. Able
		17.	Palumbanes Integrated School	Efren O. Matienzo, Jr.	Joanna S. Rodriguez
		18.	Tucao-Maysuram Elementary School	Himerose I. Pongan	Liza T. Dojello
		19.	Milaviga Elementary School	Maria B. Vigem	Julie Ann S. Araojo



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6.	Gigmoto	20.	San Pedro Elementary School	Juan D. Tatad	Annabel S. Jimenez-Tipo
		21.	Sioron Elementary School	Chito T. Carranza	Marlon Z. Marin
		22.	Sicmil Integrated School	Romeo M. Camacho, Jr.	Rosana O. Soriao
7.	Pandan East	23.	Marambong Elementary School	Percy O. Rima	Liezel F. Rodriguez
8.	Pandan West	24.	San Andres Elementary School	Chona I. Borja	Chona I. Borja & Francis T. Ruel
		25.	Tariwara Elementary School	Maria Shiela I. Interno	Maria Shiela I. Interno
9.	Panganiban	26.	Cagdarao Elementary School	Walter R. Turado	Walter R. Turado
10.	San Andres East	27.	Carangag Elementary School	Rogelio L. Santellano	Ma. Shyla J. Ponce
		28.	Jose Rizal Elementary School	Cecille S. Alvea	Razen V. Tivar
		29.	San Andres Elementary School	Roldan S. Reazon	Marisol R. Toledo
		30.	San Jose Elementary School	Evelyn P. Garcia	Mari Ed T. Icawat
11.	San Andres West	31.	Agoho Elementary School	Mar Ann M. Magdaraog	Roilyn A. Vargas
		32.	Cabcab Central Elementary School	_____	Marissa S. Sualibio
		33.	Manambrag Elementary School	Manuel N. Tablizo	Liezl M. Pinera
		34.	Mayngaway Elementary School	Napoleon I. Arcilla, III	Liezl L. Lucero
		35.	Puting Baybay Elementary School	Ronal O. Coronejo	Maria Dolor C. Suaiso
		36.	San Isidro Elementary School	Joue B. Bongon	Meljane F. Gianan
		37.	Tibang Elementary School	Joni S. Toledo	Charo P. Sarmiento
12.	San Miguel North	38.	Alma Elementary School	Marilyn C. Soriao	Myra T. Delos Santos
		39.	Siay Elementary School	Vanessa T. Potero	Josephine S. Bulia
13.	San Miguel South	40.	Boton Primary School	Mary Jane M. Tedranes	Myra B. Antolin
14.	Viga East	41.	Begonia Elementary School	Genaro V. Robles	Lea T. Robles
		42.	Buenavista Elementary School	Mary Ann V. Belardo	Wedalyn E. Boragay
		43.	Tambongon Central Elementary School	Clarissa G. Magdaraog	Maricel B. Bruma



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15.	Viga West	44.	Villa Aurora Elementary School	Mc. Donald R. Tating	Mary Ann S. Tanon
		45.	Burgos Elementary School	Amos T. Tuplano	Ilene O. Loreca
		46.	Ogbong Elementary School	Danilo V. Valderrama	Rowena O. Tating
		47.	P. Vera Elementary School	Perfecto M. Usero	Emerald G. Tapel
		48.	Quezon Elementary School	Marites D. Sanchez	Liezel O. Vicente
		49.	Rizal Elementary School	Ma. Liza R. Arrojo	Ma. Liza R. Arrojo
		50.	Roxas Elementary School	Sarrah T. Tulod	Maryjean T. Sta Rosa
16.	Virac North	51.	Sagrada Elementary School	Kennon Jay Ogena	Alvin T. Diones
		52.	Calabnigan Elementary School	Jay V. Tabuzo	Nancy M. Martinez
		53.	Gogon Elementary School	Lorena B. Tulipat	Jinky T. Rojas
		54.	Simamla Elementary School	Nestor V. Quintal	Jessa J. Rubio
		55.	Sugod-Simamla Elementary School	Carmen P. Buendia	Marjorie P. Catinoy
17.	Virac South	56.	Sto. Nino Elementary School	Arlene P. Alberto	Arlene P. Alberto
		57.	Batag Elementary School	Robert V. Tablate	Nessley T. Panti
		58.	Buenavista Elementary School	Ricky P. Delos Santos	Jessa Mae T. Soneja
		59.	Cavinitan Elementary School	Olivia Quintal	Rebecca F. Basinio
		60.	Igang Elementary School	Eligio B. Sales	Charlotte D. Alam
		61.	Magnesia Elementary School	Allan S. Sorreda	Minalyn T. Talan
		62.	Marilima Elementary School	Alex I. Torres	Johnson P. Ansana
		63.	Palta Elementary School	Jayson C. Yutan	Emma T. Valeza
		64.	Virac Central Elementary School	Jane C. Tabor	Jinky Lou T. Sarmiento



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Enclosure No. 3 to DM No. 423, s. 2025

TRAINING MATRIX

DIVISION TRAINING ORIENTATION FOR TEACHERS ON LITERACY REMEDATION PROGRAM IMPLEMENTATION May 15-17, 2025

Day 1 - May 15, 2025		
TIME	SESSION	FACILITATOR
7:30-8:00	REGISTRATION	
8:00- 8:30	Opening Program/Preliminaries	
8:30-10:15	Overview of the Literacy Remediation Program	Chief Romel
	Principles Applied in the NLRP	Myla
10:15-10:30	HEALTH BREAK	
10:30-12:00	Session 1: Walkthrough: Remediation Materials	Jane C. Tabor
12:00-1:00	HEALTH BREAK	
1:00-3:00	Session 2: Stages of Reading Development	Myla
3:00-3:15	HEALTH BREAK	
3:15-5:00	Session 3: Strategies for Strategic Reading/Strategies for Automaticity ✓ Phonological Awareness ✓ Alphabet Knowledge ✓ Decoding and Blending ✓ Sight Words ✓ Phrase Building	Amor D. Sales
Officers of the Day	Jane, Liezl and Nestor	
Day 2- May 16, 2025		
8:00-8:15	Management of Learning • Nationalistic Song • Prayer • Attendance Check Energizer • Clearinghouse Session	
8:15-10:15	Session 4: Strategies for Automaticity and Strategic Reading (with Return Demo from Participants) ✓ Sentence Reading ✓ Paragraph Reading ✓ Fluency and Decodable Texts	Liezl I. Manlagit



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10:15- 10:30	HEALTH BREAK	
10:30-12:00	Session 5: <i>Strategies for Automaticity and Strategic Reading (with Return Demo from Participants</i> ✓ Oral Language ✓ Vocabulary <i>Listening Comprehension</i>	Amor D. Sales
12:00-1:00	LUNCH BREAK	
1:00-3:00	Session 6: <i>Strategies for Automaticity and Strategic Reading (with Return Demo from Participants</i> ✓ Reading Comprehension ✓ Writing	Jane C. Tabor
3:00- 3:15	HEALTH BREAK	
3:15-5:00	Session 7: <i>Administering Check-in Tools and Monitoring/ Reporting</i>	Nestor C. Quintal
Officers of the Day	Myla and Nestor	
Day 3- May 17, 2025		
8:00- 8:15	Management of Learning • Nationalistic Song • Prayer • Attendance Check Energizer • Clearinghouse Sessio	
8:15- 10:15	Session 8: <i>Instructional Supervision</i> • Guiding Principles • Coaching and Mentoring • The Gift of Feedback	Myla B Cordial
10:15-10:30	HEALTH BREAK	
10:30- 12:00	Session 9: <i>The NLRP Dashboard and School Weekly Report</i>	Jane C. Tabor
12:00-1:00	HEALTH BREAK	
1:00-3:00	Session 10: <i>Roles and Responsibilities of Instructional Leaders (Systems Support)</i>	Nestor V. Quintal
3:00-3:15	Health Break	
3:15- 4:00	Planning and Ways Forward	Sir Romel and Myla
4:00- 5:00	Closure	
Officers of the Day	Liezl and Amor	



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Enclosure No. 4 to DM No. 423, s. 2025

TRAINING MATRIX

**DIVISION ORIENTATION FOR SCHOOL HEADS AND SUPERVISORS ON
LITERACY REMEDIATION PROGRAM IMPLEMENTATION
May 17, 2025**

Time	Session	Facilitator
8:00-8:30	Preliminaries	
8:30-9:00	Overview of the Literacy Remediation Program	Romel G. Petajen
	Understanding the CRLA Results	
9:00-9:30	Description of the Literacy Remediation Program	Myla B. Cordial
9:30-10:00	Remediation Resource Materials	Jane C. Tabor
10:00-10:15	HEALTH BREAK	
10:15- 12:00	Session: Mindsetting Profile of Learners in the Low Emerging Category Understanding the Teacher Perspective Core Messages for Key Players	Myla B. Cordial
12:00-1:00	HEALTH BREAK	
1:00-3:00	Instructional Supervision Guiding Principles Coaching and Mentoring The Gift of Feedback	Myla B. Cordial
3:00-3:30	The NLRP Dashboard and School Weekly Report	Nestor V. Quintal
3:30-4:00	Roles and Responsibilities of Instructional Leaders (Systems Support)	Jane C. Tabor
4:00-4:30	Planning and Next Steps	Myla B. Cordial
4:30-5:00	Closing	



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