

DepEd-Division of Catanduanes
RECORDS SECTION
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Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

March 05, 2026

DIVISION MEMORANDUM
No. 348 s. 2026

END-OF-SCHOOL-YEAR RITES SY 2025-2026

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
OSDS Unit Heads and Personnel
Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to DepEd Order No. 9 s, 2023 "An Order Updating the Multi-Year Implementing Guidelines on the Conduct of the K to 12 Basic Education Program End-of-School-Year Rites" and DepEd Memorandum No. 015 , s. 2026 titled *Conduct of the K to 12 Basic Education Program End-Of-School Year Rites for the School Year 2025-2026*, this Office hereby issues guidelines on the **conduct of EOSY Rites SY 2025-2026 on March 30-31, 2026.**
2. The theme of this year's EOSY Rites shall be "Filipino Graduates: **Prepared to Lead with Competence and Character**" (*Pilipinong Nagsipagtapos: Handang Mamuno nang May Kakayahang at Mabuting Pagkatao*).
3. The enclosures to the memorandum provide details as follows.

Enclosure 1	Directory of DepEd Officials
Enclosure 2	Program Templates
Enclosure 3	Confirming Officials by District per Schedule
Enclosure 4	Protocols for the Confirmation
Enclosure 5	Allowable Budget and Expenses and Other Important Reminders
Enclosure 6	Format of Diploma/Completion Certificate
Enclosure 7	Monitoring & Evaluation Tool-Graduation Ceremonies SY 2025-2026

4. In line with the government's austerity program, DepEd reiterates the following policies:
 - a. graduation rites should be simple but meaningful to encourage civil rights, a sense of community, and personal responsibility, While these rites mark a milestone in the life of the learners, there should be conducted without excessive spending, extravagant attire and extraordinary venue;
 - b. End-of-School-Year Rites shall involve only the learners, their parents, school head and shall not be used as a political forum in strict compliance with DO No. 48, s 2018 "Prohibition of Electioneering and Partisan Political Activity";
 - c. non-academic projects such as attendance to field trips, film showing, JS Promenade, and other school events should not be imposed in requirements for graduation or completion;

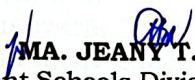


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5. For public schools, expenses relative to the activity shall be charged to the schools Maintenance and Other Operating Expenses (MOOE), subject to existing guidelines. **No individual shall be allowed to collect any kind of contribution or fee from learners and teachers for the graduation or moving-up ceremonies.**
6. The following provisions stipulated in DO No. 012, s. 2025 and DO No. 36 s, 2016, are likewise reiterated:
- the School Awards Committee shall deliberate on awards and recognitions at least five calendar days before EOSY Rites to determine the learners eligible for recognition and awards;
 - public schools are strictly prohibited from requiring learners to accomplish EOSY financial clearances, in compliance with DO 19, s. 2008;
 - the last class day of the SY shall be clearly indicated on all relevant schools forms requiring such entry. This includes, but is not limited to, academic reports and other official school documents. Additionally, this date shall be communicated to learners, parents or legal guardians, and school personnel in a timely manner to ensure clarity and seamless coordination;
 - all learners, including transferees, who have met the standards, criteria, and guidelines set forth in DO No. 36, s. 2016, titled *Policy Guidelines on Awards and Recognition for the K to 12 Basic Education Program*, shall be recognized;
 - to ensure the safety and protection of learners, teachers, and attendees, schools are advised to conduct their EOSY Rites in indoor venues with proper ventilation or in covered courts to avoid exposure to extreme heat. Schools shall avoid scheduling their EOSY Rites during the hottest hours of the day, when temperatures are at their peak;
7. For immediate dissemination and compliance.


MA. JEANY T. ABAYON
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

CID/rgp
3/05/2026



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Republika ng Pilipinas
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REHIYON V (BIKOL)
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Enclosure 1 to Division Memorandum No. 348, s. 2026

DEPED OFFICIALS

HON. SONNY M. ANGARA
Secretary of Education

GILBERT T. SADSAD
Regional Director

BEBIANO I. SENTILLAS
Assistant Regional Director

MA. JEANY T. ABAYON, Ed.D
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

DELFIN A. BONDAD, PhD
Assistant Schools Division Superintendent

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT (OSDS)

NORLITO JR. P. AGUNDAY	Attorney III
JENNIFER B. METICA	Information Technology Officer I
ANGELO JAMES O. AGUINALDE	Accountant III
EVA S. TOLENTINO	Administrative Officer V (Administrative)
LIZA R. BERNARDO	Administrative Officer V (Budget)
MARICHELLE B. LLAVE	Administrative Officer IV (Personnel)
CRISTINA T. BARRAMEDA	Administrative Officer IV (Supply)
MARJOROSE T. LOPEZ	Administrative Officer IV (Cashier)
CHERIE V. PEREZ	Administrative Officer IV (Records)



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)
TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

CURRICULUM IMPLEMENTATION DIVISION (CID)

ROMEL G. PETAJEN

Chief Education Supervisor

Instructional Management

AMELIA B. CABRERA

Education Program Supervisor – *EPP, TLE, TVL & ALS*

MARIVIC T. CAMACHO

Education Program Supervisor –
GMRC/Values Education & Division Testing Coordinator

NIÑO GERARD C. CENETA

Education Program Supervisor – *Science & Senior High School*

GINA L. CUSTODIO

Education Program Supervisor –
Kindergarten, Private Schools & Special Needs Education (SNED)

JEZRAHEL T. OMADTO

Education Program Supervisor –
Mathematics & Integrated Learning Experience

GINA B. PANTINO

Education Program Supervisor – *English, Special Program in Journalism & Special Program in Foreign Language*

MA. GINA M. TEMPLONUEVO

Education Program Supervisor – *Filipino & ARAL Focal Person*

FRANKIE T. TURALDE

Education Program Supervisor – *MAPEH, Special Program in Arts & Special Program in Sports*

JAYSON M. FLORANZA

Education Program Supervisor –
Araling Panlipunan, Multigrade & Madrasah Education Program

Learning Resource Management

JESSLYN T. TAWAY

Education Program Supervisor – *LRMDS*

PEACHIE ROSHELE T. CHAVEZ

Librarian II

JOGENE ALILLY C. SAN JUAN

Project Development Officer II

District Instructional Supervision

BRENDA V. VILLAREY

Public Schools District Supervisor –
Pandan East & West Districts

JOSE T. ARCILLA JR.

Public Schools District Supervisor –
Baras North, South & Gigmoto Districts

BELEN T. TAPAS

Public Schools District Supervisor –
Bato East & West Districts

DELFIN I. DE LEON

Public Schools District Supervisor –
Caramoran North & South Districts

JOSELITO T. RUIZ

Public Schools District Supervisor –
Viga East & West Districts

ARNOLD M. VALLEDOR

Public Schools District Supervisor –
Bagamanoc North & South Districts



Republika ng Pilipinas
Kagawaran ng Edukasyon

REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

RUTH B. SORRERA	Public Schools District Supervisor – <i>San Andres East & West Districts</i>
MARISOL T. LIM	Public Schools District Supervisor – <i>San Miguel North & South Districts</i>
NIEVA DJ. TUIBEO	Public Schools District Supervisor – <i>Panganiban District</i>
ELIAS V. ABUNDO	Public Schools District Supervisor – <i>Virac North District</i>
MIGUELITO T. RODRIGUEZ	Public Schools District Supervisor – <i>Virac South District</i>

Alternative Learning System

JANEGRACE T. TESORERO	Education Program Specialist II
ALJAY T. TERRAZOLA	Education Program Specialist II

SCHOOL GOVERNANCE AND OPERATIONS DIVISION (SGOD)

MARY JEAN S. ROMERO	Chief Education Supervisor
AROLINE T. BORJA	Education Program Supervisor

Human Resource Development

CAROL P. GIL	Senior Education Program Specialist
ELIZABETH S. URBANO	Education Program Specialist II

School Management Monitoring & Evaluation

MARIA RITA SR. TABLATE	Senior Education Program Specialist
ACHILLES V. ALBERTO I	Education Program Specialist II

Social Mobilization & Networking

MARIFE B. BREQUILLO	Senior Education Program Specialist
IMACULATE T. LATORRE	Education Program Specialist II
MARIA AUDREA L. VIVO	Project Development Officer II (DRRM)

Planning & Research

FLOREN P. CLAVO	Senior Education Program Specialist
REY C. BONAYON	Planning Officer III

Youth Formation Development

MA. LOURDES M. SORRA	Project Development Officer I
ALFREDO Z. BAGADIONG JR.	Project Development Officer I

Education Facilities

RODGER A. MATIENZO	Engineer III
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School Health and Nutrition

DR. JOHN PAUL V. VILLAMARTIN	Medical Officer III
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Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)
TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

Enclosure 2 to Division Memorandum No. 348, s. 2026

PROGRAMME FOR ELEMENTARY CLOSING EXERCISES
(Combined Kindergarten Moving Up, Recognition for Grades 1-5
and Graduation in Grade 6)

1. PROCESSIONAL (Candidates for Moving Up in Kindergarten and Parents/Guardians, Recognition Awardees and Parents/Guardians, Candidates for Graduation and Parents/Guardians, Teaching & Non-Teaching Staff, Evaluator, School Head, Guest Speaker, SDS or Her Authorized Representative)
2. PHILIPPINE NATIONAL ANTHEM (May be sung by the participants and the audience either in acapella or with an instrumental accompaniment (2/4 time signature). The Philippine flag shall be properly situated at the right side of the stage facing the audience)
3. PRAYER/DOXOLOGY/INVOCATION
4. BICOL REGIONAL MARCH (must be sung with an instrumental accompaniment)
5. SDO CATANDUANES HYMN (must be sung with an instrumental accompaniment)
6. WELCOME ADDRESS (Head Teacher/Assistant Principal/ President of Teachers' Association) – this part shall focus on the significance of the ceremony. This shall be done in 2-3 minutes.
7. WELCOME SONG (optional).
8. Presentation of the candidates for Moving Up in Kindergarten by the School Head.
9. Recognition of Candidates for Moving Up by the OIC-SDS or Her Authorized Representative of the Schools Division Superintendent.
10. Pinning of ribbon to Movers by respective parent/guardian.
11. Distribution of Certificate of Completion (by the OIC-SDS or Her Authorized Representative assisted by the adviser).
12. Awarding of Certificates/Medals/Trophies to the Movers and Gawad Parangal to Parents/Guardians (by the OIC-SDS or Her Authorized Representative, School Head, assisted by the adviser (awardees will come up on the stage once)
13. Moving Up Song
14. Awarding of Certificates/Medals/Trophies to Grades 1-5 awardees and Gawad Parangal to Parents/Guardians (by the OIC-SDS or Her Authorized Representative, School Head, assisted by the adviser (awardees will come up on the stage once)
15. Presentation of the candidates for Graduation by the school head.



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

16. Confirmation of Graduation by the OIC- Schools Division Superintendent or Her Authorized Representative
17. Pinning of Ribbon/Donning of sablay to Graduates by respective parent/guardian.
18. Reading of the Message of the DepEd Secretary by the OIC-Schools Division Superintendent or Her Authorized Representative.
19. Distribution of Certificate of Graduation (by the OIC-SDS or Her Authorized Representative assisted by the school head and adviser)
20. Introduction of the Guest Speaker (by the School Head)
21. Keynote message of the Guest Speaker (10-15 minutes) to be followed by awarding of certificate/plaque of appreciation.
22. Awarding of Certificates/Medals/Trophies to the Honor Graduates and Gawad Parangal to Parents/Guardians (by the OIC- SDS or Her Authorized Representative, assisted by Guest Speaker, School Head, Adviser and Parents/Guardians, (awardees will come up on the stage once)
23. Message of the representative of graduates (by a graduate with the highest honor or highest average rating in 3-5 minutes)
24. PLEDGE OF LOYALTY (by the President of the Batch Alumni Association)
25. GRADUATION SONG
26. ACKNOWLEDGEMENT (by the School Head)
27. CLOSING SONG/SCHOOL HYMN (optional)
28. RECESSIONAL (SDS or Her Authorized Representative, Guest Speaker, School Head, Evaluator, Teaching & Non-Teaching Staff, Parents/Guardians, Awardees, Movers and Graduates)



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)
TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

Enclosure 2 to Division Memorandum No. 348, s. 2026

PROGRAMME FOR ELEMENTARY CLOSING EXERCISES
(Combined Kindergarten Moving Up and Recognition for Grades 1-5)

1. PROCESSIONAL (Candidates for Moving Up in Kindergarten and Parents/Guardians, Recognition Awardees and Parents/Guardians, Candidates for Graduation and Parents/Guardians, Teaching & Non-Teaching Staff, Evaluator, School Head, Guest Speaker, SDS or Her Authorized Representative)
2. PHILIPPINE NATIONAL ANTHEM (May be sung by the participants and the audience either in acapella or with an instrumental accompaniment (2/4 time signature). The Philippine flag shall be properly situated at the right side of the stage facing the audience)
3. PRAYER/DOXOLOGY/INVOCATION
4. BICOL REGIONAL MARCH (must be sung with an instrumental accompaniment)
5. SDO CATANDUANES HYMN (must be sung with an instrumental accompaniment)
6. WELCOME ADDRESS (Head Teacher/Assistant Principal/ President of Teachers' Association) – this part shall focus on the significance of the ceremony. This shall be done in 2-3 minutes.
7. WELCOME SONG (optional)
8. Presentation of the candidates for Moving Up in Kindergarten by the adviser/coordinator.
9. Recognition of Candidates for Moving Up by the School Head as the Authorized Representative of the Schools Division Superintendent
10. Pinning of ribbon to Movers by respective parent / guardian.
11. Distribution of Certificate of Completion (by the school head as the Authorized Representative of the Schools Division Superintendent assisted by the adviser.
12. Awarding of Certificates/Medals/Trophies to the Movers and Gawad Parangal to Parents/Guardians (by the school head as the Authorized Representative of the Schools Division Superintendent assisted by the adviser (awardees will come up on the stage once)
13. Moving Up Song
14. Awarding of Certificates/Medals/Trophies to Grades 1-5 awardees and Gawad Parangal to Parents/Guardians (by the school head and assisted by the respective adviser and parents (awardees will come up on the stage once). Intermission Number can be included (Cultural Presentation)



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

15. Reading of the Message of the DepEd Secretary by the Schools Division Superintendent or Her Authorized Representative
16. Introduction of the Guest Speaker (by the School Head)
17. Keynote message of the Guest Speaker (10-15 minutes)
18. ACKNOWLEDGEMENT (by the School Head)
19. CLOSING SONG/SCHOOL HYMN (optional)
20. RECESSIONAL (SDS or Her Authorized Representative, Guest speaker, School Head, Teaching & Non-Teaching Staff, Parents/Guardians, Awardees & Movers.)



Republika ng Pilipinas
Kagawaran ng Edukasyon

REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

Enclosure 2 to Division Memorandum No. 348, s. 2026

PROGRAMME FOR ELEMENTARY GRADUATION EXERCISES
Graduation in Grade 6

1. PROCESSIONAL (Candidates for Graduation and Parents/Guardians, Teaching & Non-teaching Staff, Evaluator, School head, Guest Speaker, OIC-SDS or Her Authorized Representative)
2. PHILIPPINE NATIONAL ANTHEM (May be sung by the participants and the audience either in acapella or with an instrumental accompaniment (2/4 time signature). The Philippine flag shall be properly situated at the right side of the stage facing the audience)
3. PRAYER/DOXOLOGY/INVOCATION
4. BICOL REGIONAL MARCH (must be sung with an instrumental accompaniment)
5. SDO CATANDUANES HYMN (must be sung with an instrumental accompaniment)
6. WELCOME ADDRESS (Head Teacher/Assistant Principal/ President of Teachers' Association) – this part shall focus on the significance of the ceremony. This shall be done in 2-3 minutes.
7. WELCOME SONG (optional)
8. Presentation of the candidates for Graduation by the school head.
9. Confirmation of Graduation by the OIC-Schools Division Superintendent or Her Authorized Representative
10. Pinning of Ribbon/Donning of Sablay to graduates by respective parent/guardian.
11. Reading of the Message of the DepEd Secretary by the OIC-Schools Division Superintendent or Her Authorized Representative.
12. Distribution of Certificate of Graduation (by the OIC-SDS or Her Authorized Representative assisted by the school head and adviser)
13. Introduction of the Guest Speaker (by the School Head)
14. Keynote message of the Guest Speaker (10-15 minutes) to be followed by awarding of certificate/plaque of appreciation.
15. Awarding of Certificates/Medals/Trophies to the Honor Graduates and Gawad Parangal to Parents/Guardians (by the OIC-SDS or Her Authorized Representative assisted by Guest Speaker, School Head, Adviser and Parents/Guardians, (awardees will come up on the stage once).
16. Message of the representative of graduates (by a graduate with the highest honor or highest average rating in 3-5 minutes).



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

17. PLEDGE OF LOYALTY (by the President of the Batch Alumni Association)
18. GRADUATION SONG
19. ACKNOWLEDGEMENT (by the School Head)
20. CLOSING SONG/SCHOOL HYMN (optional)
21. RECESSIONAL (OIC-SDS or Her Authorized Representative, Guest Speaker, School Head, Evaluator, Teaching & Non-Teaching Staff, Parents/Guardians, and Graduates)



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)
TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

Enclosure 2 to Division Memorandum No. 348, s. 2026

PROGRAMME FOR SECONDARY CLOSING EXERCISES
(Combined Completion in Grade 10, Recognition for Grades 7-9 and 11
and Graduation in Grade 12)

1. PROCESSIONAL (Candidates for Completion in Grade 10 and Parents/Guardians, Recognition Awardees and Parents/Guardians, Candidates for Graduation and Parents/Guardians, Teaching & Non-Teaching Staff, Evaluator, School Head, Guest Speaker, OIC-SDS or Her Authorized Representative)
2. PHILIPPINE NATIONAL ANTHEM (May be sung by the participants and the audience either in acapella or with an instrumental accompaniment (2/4 time signature). The Philippine flag shall be properly situated at the right side of the stage facing the audience)
3. PRAYER/DOXOLOGY/INVOCATION
4. BICOL REGIONAL MARCH (must be sung with an instrumental accompaniment)
5. SDO CATANDUANES HYMN (must be sung with an instrumental accompaniment)
6. WELCOME ADDRESS (Head Teacher/Assistant Principal/ President of Teachers' Association) – this part shall focus on the significance of the ceremony. This shall be done in 2-3 minutes.
7. WELCOME SONG (optional)
8. Presentation of the Candidates for Completion in Grade 10 by the adviser/coordinator.
9. Recognition of Candidates for Completion by the OIC-SDS or Her Authorized Representative
10. Pinning of Ribbon to Completers by respective parent/guardian.
11. Distribution of Certificate of Completion (by the OIC-SDS or Her Authorized Representative, School Head, assisted by the adviser).
12. Awarding of Certificates/Medals/Trophies to the Completers and Gawad Parangal to Parents/Guardians (by the OIC-SDS or Her Authorized Representative, School Head assisted by the adviser (awardees will come up on the stage once)
13. Awarding of Certificates/Medals/Trophies to Grades 7-9 and 11, and Gawad Parangal to Parents/Guardians awardees by the OIC-SDS or Her Authorized Representative, School Head assisted by the adviser (awardees will come up on the stage once)
14. Presentation of the Candidates for Graduation by the school head.
15. Confirmation of Graduation by the OIC-Schools Division Superintendent or Her Authorized Representative.



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)
TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

16. Pinning of Ribbon/Donning of Sablay to graduates by respective parent/guardian.
17. Reading of the Message of the DepEd Secretary by the OIC-Schools Division Superintendent or Her Authorized Representative.
18. Distribution of Certificate of Graduation (by the OIC-SDS or Her Authorized Representative assisted by the school head and adviser)
19. Introduction of the Guest Speaker (by the School Head)
20. Keynote Message of the Guest Speaker (10-15 minutes) to be followed by awarding of certificate/plaque of appreciation.
21. Awarding of Certificates/Medals/Trophies to the Honor Graduates (by the OIC-SDS or Her Authorized Representative, assisted by Guest Speaker, School Head, Adviser and Parents/Guardians, (awardees will come up on the stage once).
22. Message of the representative of graduates (by a graduate with the highest honor/highest average rating in 3-5 minutes).
23. PLEDGE OF LOYALTY (by the President of the Batch Alumni Association).
24. GRADUATION SONG
25. ACKNOWLEDGEMENT (by the School Head)
26. CLOSING SONG/SCHOOL HYMN (optional)
27. RECESSIONAL (OIC-SDS or Her Authorized Representative, Guest Speaker, School Head, Evaluator, Teaching & Non-Teaching Staff, Parents/Guardians, Awardees, Completers and Graduates).



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)
TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

Enclosure 2 to Division Memorandum No. 348, s. 2026

PROGRAMME FOR ELEMENTARY CLOSING EXERCISES
(Combined Completion in Grade 10, Recognition for Grades 7-9 and 11)

1. PROCESSIONAL (Candidates for Completion in Grade 10 and Parents/Guardians, Recognition Awardees and Parents/Guardians, Teaching & Non-Teaching Staff, Evaluator, School Head, Guest Speaker, OIC-SDS or Her Authorized Representative)
2. PHILIPPINE NATIONAL ANTHEM (May be sung by the participants and the audience either in acapella or with an instrumental accompaniment (2/4 time signature). The Philippine flag shall be properly situated at the right side of the stage facing the audience)
3. PRAYER/DOXOLOGY/INVOCATION
4. BICOL REGIONAL MARCH (must be sung with an instrumental accompaniment)
5. SDO CATANDUANES HYMN (must be sung with an instrumental accompaniment)
6. WELCOME ADDRESS (Head Teacher/Assistant Principal/ President of Teachers' Association) – this part shall focus on the significance of the ceremony. This shall be done in 2-3 minutes.
7. WELCOME SONG (optional)
8. Presentation of the Candidates for Completion in Grade 10 by the adviser/coordinator.
9. Recognition of Candidates for Completion by the School Head as the Authorized Representative of the OIC-Schools Division Superintendent
10. Pinning of ribbon to Completers by respective parent/guardian.
11. Reading of the Message of the DepEd Secretary by the Schools Division Superintendent or her authorized representative.
12. Distribution of Certificate of Completion (by the school head as the Authorized Representative of the OIC-Schools Division Superintendent assisted by the adviser.
13. Awarding of Certificates/Medals/Trophies to the Completers and Gawad Parangal to Parents/Guardians (by the school head as the Authorized Representative of the OIC-Schools Division Superintendent assisted by the adviser (awardees will come up on the stage once)
14. Awarding of Certificates/Medals/Trophies to Grades 7-9 and 11, and Gawad Parangal to Parents/Guardians awardees (by the school head and assisted by the respective adviser and parents/guardians (awardees will come up on the stage once)



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

15. Introduction of the Guest Speaker (by the School Head)
16. Keynote message of the Guest Speaker (10-15 minutes) to be followed by awarding of certificate/plaque of appreciation.
17. COMPLETION SONG
18. ACKNOWLEDGEMENT (by the School Head)
19. CLOSING SONG/SCHOOL HYMN (optional)
20. RECESSIONAL (OIC-SDS or Her Authorized Representative, Guest Speaker, School Head, Evaluator, Teaching & Non-Teaching Staff, Parents/Guardians, Awardees, and Completers)



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)
TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

Enclosure 2 to Division Memorandum No. 348, s. 2026

PROGRAMME FOR ELEMENTARY GRADUATION EXERCISES
Graduation in Grade 12

1. PROCESSIONAL (Candidates for Graduation and Parents/Guardians, Teaching & Non-Teaching Staff, Evaluator, School Head, Guest Speaker, OIC-SDS or Her Authorized Representative)
2. PHILIPPINE NATIONAL ANTHEM (May be sung by the participants and the audience either in acapella or with an instrumental accompaniment (2/4 time signature). The Philippine flag shall be properly situated at the right side of the stage facing the audience)
3. PRAYER/DOXOLOGY/INVOCATION
4. BICOL REGIONAL MARCH (must be sung with an instrumental accompaniment)
5. SDO CATANDUANES HYMN (must be sung with an instrumental accompaniment)
6. WELCOME ADDRESS (Head Teacher/Assistant Principal/ President of Teachers' Association) – this part shall focus on the significance of the ceremony. This shall be done in 2-3 minutes.
7. WELCOME SONG (optional)
8. Presentation of the Candidates for Graduation by the school head.
9. Confirmation of Graduation by the OIC-Schools Division Superintendent or Her Authorized Representative.
10. Pinning of Ribbon/Donning of Sablay to graduates by respective parent/guardian.
11. Reading of the Message of the DepEd Secretary by the Schools Division Superintendent or Her Authorized Representative.
12. Distribution of Certificate of Graduation (by the OIC-SDS or Her Authorized Representative assisted by the school head and adviser)
13. Introduction of the Guest Speaker (by the School Head)
14. Keynote message of the Guest Speaker (10-15 minutes) to be followed by awarding of certificate/plaque of appreciation.
15. Awarding of Certificates/Medals/Trophies to the Honor Graduates and Gawad Parangal to Parents/Guardians (by the OIC-SDS or Her Authorized Representative, assisted by Guest Speaker, School Head, Adviser and Parents/Guardians, (awardees will come up on the stage once)



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

16. Message of the representative of graduates (by a graduate with the highest honor or highest rating in 3-5 minutes)
17. PLEDGE OF LOYALTY (by the President of the Batch Alumni Association)
18. GRADUATION SONG
19. ACKNOWLEDGEMENT (by the School Head)
20. CLOSING SONG/SCHOOL HYMN (optional)
21. RECESSIONAL (OIC-SDS or Her Authorized Representative, Guest speaker, School Head, Evaluator, Teaching & Non-Teaching staff, Parents/Guardians, and Graduates)



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

Enclosure 3 to Division Memorandum No. 348, s. 2026

CONFIRMING OFFICIALS AND EVALUATORS

District	Schools	Confirming Official	Evaluator
Bagamanoc North	Bugao CES	Erlinda P. Villacorta, SP-I	Raldne T. Vega, AO II
	Cahan ES	Arnold M. Valledor, PSDS	Rene Q. Toltol, AO II
	Hinipaan ES	Aroline T. Borja, EPS	Administrative Officer/Master Teacher
	Mavil ES	Jose B. Tapia, SP-I	Administrative Officer/Master Teacher
	Sagrada ES	Ma. Jeany T. Abayon, SDS	Administrative Officer/Master Teacher
	San Vicente ES	Aroline T. Borja, EPS	Administrative Officer/Master Teacher
	Bugao NHS	Arnold M. Valledor, PSDS	Shene T. Villamartin, AO II
	San Vicente NHS	Cherry S. San Jose, SP-I	Rachel Mae V. Pascua, AO II
Bagamanoc South	Bagamanoc CES	Francia T. Tebelin, SP-III	
		Arnold M. Valledor, PSDS	Jessa T. Velchez, AO II
	Bacak ES	Rebecca C. Villacorta, SP-I	Administrative Officer/Master Teacher
	Pangcayanan ES	Julie V. Vitalicio, SP-II	Administrative Officer/Master Teacher
	Quigaray ES	Romeo T. Ogalinola, SP-I	Mary Grace P. Villarino, AO II
	Salvacion ES	Arnold M. Valledor, PSDS	Veneracion V. Calderon, AO II
	San Rafael ES	Romeo T. Ogalinola, SP-I	Administrative Officer/Master Teacher
	Suchan ES	Ma. Jeany T. Abayon, SDS	Administrative Officer/Master Teacher
	Bagamanoc RDHS	Francia T. Tebelin, SP-III	Rosalie R. Soliveres, ADAS III
		Jenny E. Cabrera, HT-III/OIC	Administrative Officer/Master Teacher
Jenny E. Cabrera, HT-III/OIC			
Baras North	Agban CES	Juan O. Geromo, SP-II	Administrative Officer/Master Teacher
		Jezrahel T. Omadto, EPS	Administrative Officer/ Master Teacher



Republika ng Pilipinas
Kagawaran ng Edukasyon
 REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

	Benticayan ES	Juan O. Geromo, SP-II	Administrative Officer/ Master Teacher
	Puraran ES	Joel V. Masagca, HT-IV	Administrative Officer/ Master Teacher
	Genitligan ES	Lilybeth T. Gualberto, HT-III	Sally Joy Tayamora, AO-II
	Guinsaanan ES	Ara V. Bodota, HT-I	Enalyn Tesorero, AO-II
	San Miguel ES	Jorge E. Tejada, HT-III	Erica Valenzuela, AO-II
	Agban NHS	Jorge R. Tejada, HT-III	
		Janet T. Vargas, SP-I	Administrative Officer/ Master Teacher
Baras South	Abihao ES	Adeleine R. Arcilla, SP-I	Administrative Officer/ Master Teacher
	Baras CES	Adeleine R. Arcilla, SP-I	
	Caragumihan ES	Levi V. Taway, HT-II	Yves Ray Bonayon, AO-II
	Sta. Maria ES	Nicanor T. Buendia, HT-I	Ma. Aimee Tapar, AO-II
	Salvacion ES	Jovel T. Tendencia, HT-II	Leo Casquejo, AO-II
	Tilod ES	Juan S. Torreja, SP-II	Juanito Torres, AO-II
	Moning ES	Maribel B. Tagoo, HT-III	Nancy Rubio, AO-II
	Macutal ES	Lalaine V. Gonzales, SP-I	Jeanette M. Tabuzo, AO-II
	Putsan-Danao ES	Jan Marvin A. Toledana, SP-I	Administrative Officer/ Master Teacher
		Adeleine R. Arcilla, SP-I	Administrative Officer/ Master Teacher
	BRDHS	Juan S. Torreja, SP-II	
		Jezrahel T. Omadto, EPS	Administrative Officer/ Master Teacher
Paniquihan ES	Jan Marvin A. Toledana, SP-I	Jeanette M. Tabuzo, AO-II	
Bato East	Bagumbayan ES	Belen T. Tapas, PSDS	Jether Torrecampo,
	Buenavista ES	Agnes T. Doblón, HT-IV	Administrative Officer/ Master Teacher
	Mintay ES	Angelito R. Paragas, HT-II	Jenny Rose Rodriguez
	Batalay ES	Nino Gerard C. Ceneta, EPS	Administrative Officer/ Master Teacher
	Bato CES	Lilibeth B. Tabuzo, SP-II	Administrative Officer/ Master Teacher
	Bote IS	Belen T. Tapas, PSDS	Christina Barrameda, AO-IV
	Cagraray ES	Ronaldo Rodulfo, HT-II	Ella Marie Romero, AO-II
	Carorian ES	Salvador Flores, HT-III	Mc Names Taroy, AO-II
	Libjo ES	Nino Gerard C. Ceneta, EPS	Lennete Soledad, AO-II
	Pananaogan ES	Bert T. Timbal, SP-I	Juliet Onan, AO-II



Republika ng Pilipinas
Kagawaran ng Edukasyon
 REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

	San Pedro ES	Estrella Rojas, SP-I	Christina Barrameda, AO-IV
	San Roque ES	Estrella Roja, SP-I	Administrative Officer/ Master Teacher
	Bato RDHS	Nino Gerard C. Ceneta, EPS	Christina Barrameda, AO-IV
Bato West	Cabugao IS	Nino Gerard C. Ceneta, EPS	Administrative Officer/ Master Teacher
	Guinobatan ES	Jenry B. Tayam, SP-I	Administrative Officer/ Master Teacher
	Marinawa ES	Timmy Alcantara, SP-II	Administrative Officer/ Master Teacher
	Oguis ES	Jenny B. Tayam, SP-I	Administrative Officer/ Master Teacher
	Sibacungan ES	Lilibeth B. Tabuzo, SP-II	Administrative Officer/ Master Teacher
	Sipi ES	Virginia M. Tejerero, SP-I	Administrative Officer/ Master Teacher
Caramoran North	Buenavista ES	Mary Anne C. Galicia,	Administrative Officer/ Master Teacher
	Camburo ES	Jayson M. Floranza, EPS	Rey C. Bonayon, Planning Officer II
	Caramoran CES	Delfin I. De Leon, EPS	Rey C. Bonayon, Planning Officer II
	Dariao ES	Jayson M. Floranza, EPS	Imaculate T. Latorre, EPS II
	Mabini ES	Roldan S. Reason,	Rey C. Bonayon, Planning Officer II
	Palumbanes IS	Delfin I. De Leon, EPS Edgar S. Santos	Rey C. Bonayon, Planning Officer II
	Panique ES	Jayson M. Floranza, EPS	Rey C. Bonayon, Planning Officer II
	San Jose ES	Jayson M. Floranza, EPS	Rey C. Bonayon, Planning Officer II
	Tubli ES	Delfin I. De Leon, PSDS	Administrative Officer/ Master Teacher
	Tucao-Maysuram IS	Irma S. Miraran,	Marife B. Brequillo, SEPS
	Caramoran RDHS	Delfin I. De Leon, PSDS	Marife B. Brequillo, SEPS
	Dariao NHS	Delfin I. De Leon, PSDS	Administrative Officer/ Master Teacher
	Tubli NHS	Cesmenda Borrromeo,	Imaculate T. Latorre, EPS II
Caramoran South	Bocon ES	Irene T. Aguilar,	Maria Audrea L. Vivo, PDO II (DRRMO)



Republika ng Pilipinas
Kagawaran ng Edukasyon

REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

	Datag CES	Alan S. Gud,	Elizabeth S. Urbano, EPS II
	Guiamlong ES	Alan S. Gud,	Elizabeth S. Urbano, EPS II
	Hitoma-Bulalacao ES	Jayson M. Floranza, EPS	Floren P. Clavo, SEPS
	Inalmisan ES	Jouie R. Sanchez	Carol P. Gil, SEPS II
	Iyao ES	Allan Benoyo,	Maria Audrea L. Vivo, PDO II (DRRMO)
	Maui ES	Edwin I. Resare,	Elizabeth S. Urbano, EPS II
	Milaviga IS	Delfin I. De Leon, PSDS	Maria Audrea L. Vivo, PDO II (DRRMO)
	Obi IS	Delfin I. De Leon, PSDS	Maria Audrea L. Vivo, PDO II (DRRMO)
	Sabloyon ES	Jayson M. Floranza, EPS	Elizabeth S. Urbano, EPS II
	Salvacion ES	Jayson M. Floranza, EPS	Floren P. Clavo, SEPS
	Supang ES	Jayson M. Floranza, EPS	Floren P. Clavo, SEPS
Gigmoto	Gigmoto CES	Marino T. Pantaleon, SP-II	N/A
		Gina B. Pantino, EPS	Aaron Z. Gianan. AO-II
	Biong ES	Juan Tatad, HT-III	Justine Tatel, AO-II
	Dororian ES	Marino T. Pantaleon, SP-II	Jayson Sarmiento, AO-II
	Dominador C. Guerrero ES	Jocelyn Oliman-Rima, SP-II	Jayson Sarmiento, AO-II
	San Pedro ES	Jocelyn Oliman-Rima, SP-II	Aaron Z. Gianan, AO-II
	Sioron ES	Wilson T. Olino, SP-I	Elaine D. Talan, AO-II
	Sicmil IS	Rico A. Trollano, HT-III	N/A
	Gigmoto RDHS	Lyra C. Tusi, SP-I	N/A
		Gina B. Pantino, EPS	Administrative Officer/ Master Teacher
Dororian NHS	Rico A. Trollano, HT-III	Administrative Officer/ Master Teacher	
Pandan East	Baldoc ES	Arnel D. Bonifacio, SP-I	Jane Grace T. Tesorero, EPSAS-II
			Earl Kevin Villarey, AO-II
	Jose O. Vera E/S formerly Interior CS	Arnel T. De Quiroz, T-III/TIC	Mae Delos Santos, AO-II
	Hiyop ES	Percy Rima, SP-I	Cedric De Leon, AO-II
Canlubi ES	Mary Jane S. Romero, SGOD Chief	Earl Kevin Villarey, AO-II	



Republika ng Pilipinas
Kagawaran ng Edukasyon

REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

	Lourdes ES	Mary Jane S. Romero, SGOD Chief	Jane Grace T. Tesorero, EPSAS-II
	Tabugoc CES	Mary Jane Rima, SP-I	Grace I. Mendez, AO-II
			Aljay T. Terrazola, EPSAS-II
	Marambong ES	Arnulfo D. Bernardino, SP-I	Cedric De Leon, AO-II
			Aljay T. Terrazola, EPSAS-II
	Porot ES	John Bryan M. Arcilla, HT-III	Analyn D. Rafael, AO-II
			Aljay T. Terrazola, EPSAS-II
	San Isidro IS	Brenda V. Villarey, PSDS	Ludina Condono, AO-II
	Baldoc IS	Arnel D. Bonifacio, SP-I	Florie Jane Tarin, AO-II
			Jane Grace T. Tesorero, EPSAS-II
Tabugoc CES	Mary Jane Rima, SP-I	Earl Kevin Villarey, AO-II	
LIV Sr. NHS	Arnel Bonifacio, SP-I	Aljay T. Terrazola, EPSAS-II	
		Jane Grace T. Tesorero, EPSAS-II	
Pandan West	Balogñonan ES	Tito Fernandez, HT-I	Grace I. Mendez, AO-II
			Ahdel Idanan , Nurse-II
	Caruyo PS	Joel P. Datoon, HT-IV	Renalyn T. Ibardaloza, AO-II
			Renalyn T. Ibardaloza, AO-II
	Catamban ES	Amalia I. Domingo, SP-I	Melanie R. Ibardaloza, Nurse II
			Ben Ian Lopez, AO-II
	Oga S	Minnie I. Lopez, SP-II	Ahdel Idanan, Nurse II
			Ma. Angelica F. Robrigado, AO-II
	Cobo IS	Ronald R. Refre, SP-III	Melanie R. Ibardaloza, Nurse- II
			Jesalve Barceta, AO-II
	Lumabao ES	Minnie I. Lopez, SP-II	Ahdel Idanan, Nurse-II
			Maria Christina M. Alcantara, AO-II
	Panuto ES	Arlene P. Obico, SP-I	Jason Oliveros, AO-II
Pandan CES	Mary Jean S. Romero, SGOD Chief	Melanie R. Ibardaloza, Nurse II	
Sta. Cruz ES	Brenda V. Villarey, PSDS	Ben Ian Lopez, AO-II	
San Andres Barangay Sch.	Mary Jean S. Romero, SGOD Chief	Maria Christina M. Alcantara, AO-II	



Republika ng Pilipinas
Kagawaran ng Edukasyon

REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

	San Rafael ES	Ramil Antonio, HT-III	Maria Christina M. Alcantara, AO-II
	Bagawang ES	Ronald R. Refre, SP-III	Melanie R. Ibardaloza, Nurse-II
			Jason Oliveros, AO-II
	Tariwara ES	Brenda V. Villarey, PSDS	Ahdel Idanan, Nurse II
PSAT	Amalia I. Domingo, SP-I	Melanie R. Ibardaloza, Nurse II	
		Ben Ian Lopez, AO-II	
Panganiban	Alinawan ES	Amelia B. Cabrera, EPS	Judy Ann V. Villamor, AO-II
	Babaguan CS	Vernie I. Robles, SP-I	Bernadette F. Seratubias, AO-II
		Linda V. Dela Rosa, SP-II	Bernadette F. Seratubias, AO-II
	Bayhan CS	Nieva DJ. Tuibeo, PSDS	Jaybee Justine A. Bibe, AO-II
	Panay CS	Vernie I. Robles, SP-I	Eugene V. Oliveros, AO-II
	Burabod CS	Linda V. Dela Rosa, SP-II	Michelle M. Flores, AO-II
	Cabuyoan ES	Amelia B. Cabrera, EPS	Michelle M. Flores, AO-II
	Cagdarao ES	Josephine V. Vallespin, SP-I	Jaybee Justine A. Bibe, AO-II
	Mabini ES	Nieva DJ. Tuibeo	Aileen T. Timajo, AO-II
	San Miguel ES	Amelia B. Cabrera, EPS	Eugene V. Oliveros, AO-II
	Panganiban CES	Nieva DJ. Tuibeo, PSDS	Judy Ann V. Villamor, AO-II
	Tibo ES	Josephine V. Vallespin, SP-I	Aileen T. Timajo, AO-II
	Panganiban NHS PCES	Nieva DJ. Tuibeo, PSDS	Administrative Officer/ Master Teacher
San Andres East	Alibuag ES	Edwin Camcho, SP-I	Ernest John T. Soner, AO II
	Batong-Palaway ES	Regie Cerdenia, SP-I	Chanda L. Soliveres, AO II
	Bon-ot ES	Ronaldo Regalada, SP-I	Ernest John T. Soner, AO-II
	Caragñag ES	Allan Sorreda, SP-II	Jade T. Concepcion, AO-II
	Comagaycay ES	Ronaldo Regalada, SP-I	Kristina L. Vivo, AO-II
	Jose Rizal ES	Jesslyn T. Taway, EPS	Administrative Officer/ Master Teacher
	Lictin ES	Ruth B. Sorrera, PSDS	Jerald D. Sabayle, AO II
	Palawig ES	Cecile Alvea, SP-I	Jerald A. Sualibio, AO-II
	San Andres CES	Ruth B. Sorrera, PSDS	Jerald D. Sabayle, AO-II
	San Jose ES	Jesyca Barro, SP-I	Mary Joanne I. Aquino, AO-II
Timbaan ES	Ramon Templonuevo, SP-III	Administrative Officer/ Master Teacher	



Republika ng Pilipinas
Kagawaran ng Edukasyon

REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

	Yocti ES SAVS	Jesyca Barro, SP-I Jesslyn T. Taway, EPS	Kristine L. Vivo, AO-II Administrative Officer/ Master Teacher	
	Agojo ES	Jesus Gianan, SP-I	Administrative Officer/ Master Teacher	
	Bagong Sirang ES	Dennis I. Gianan, SP-II	Marichu Valeza, AO-II	
	Barihay ES Puting Baybay ES	Ruth B. Sorrrera, PSDS	Jerald D. Sabayle, AO-II	
	Bislig ES	Napoleon Archill III, SP-I	Krishna B. Ponce, AO-II	
	Cabcab CES	Jesslyn T. Taway, EPS	Kristine Mae S. Gianan, AO-II	
	Cabungahan ES	Ruth B. Sorrrera, PSDS	Jerald D. Sabayle, AO-II	
	Catagbacan ES.	Francis Surban, SP-II	Julie Ann R. Gonzales, AO-II	
San Andres West	Codon ES	Soledad Gianan, SP-II	Debbie B. Go, AO-II	
	Datag ES	Jesslyn T. Taway, EPS	Administrative Officer/ Master Teacher	
	Hilawan ES	Ruth B. Sorrrera, PSDS	Jerald D. Sabayle, AO-II	
	J.M.A (ASGAD)	Alex Habana, SP-I	Hazel C. Manlangit, AO-II	
	Manambrag ES	Job Samudio, SP-I	Jethro M. Torrente, AO-II	
	Mayngaway ES	Jesus Gianan, SP-I	Sarah Jean S. Manlangit, AO-II	
	San Isidro ES	Manuel Tablizo, SP-I	Rasul G. Doncillo, AO-II	
	San Vicente ES	Ruth B. Sorrrera, PSDS	Jerald D. Sabayle, AO-II	
	Tibang ES	Napoleon Arcilla III, SP-I	Emelda S. Soneja, AO-II	
	Tominawog ES	Ronald Cornejo, SP-I	Administrative Officer/ Master Teacher	
	Cabcab NHS	Soledad Gianan, SP-II	Elma V. Pitajen, AO-II	
	Codon NHS	Jesyca Barro, SP-I	Andrea T. Talla, AO-II	
	Manambrag NHS	Francis Surban, SP-II	Maria Rita SR. Tablate, SEPS	
	Mayngaway NHS	Ruth B. Sorrrera, PSDS	Jerald D. Sabayle, AO-II	
		Alma ES	Alex I. Torres, SPI	Rosy T. Rebibis, MT-I



Republika ng Pilipinas
Kagawaran ng Edukasyon
 REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

San Miguel North	Balatohan ES	Marilyn Soriao, SP-I	Reyking Bernal IV, MT-I
	Kilikilihan ES	Jingkee Torrena, HT-I	Marian Donnabelle T. Osorio, AO-II
	Mabato CES	Marisol T. Lim, PSDS	Merly Aguilar, MT-I
			Ana Alcayaga, TIC
	Pacogon ES	Ma. Krishna Ramos, HT-I	Rachel S. Bulla, AO-II
	Pagsangahan ES	Alex I. Torres, SP-I	Vanessa Polero, AO-II
	Paraiso A ES	Marisol T. Lim, PSDS	Merly Aguilar, MT-I
			Janet Tapar, TIC
	Paraiso B ES	Marivic T. Camacho, EPS	Mary Ann Tindugfan, MT-I
	San Marcos ES	Marigen M. Torrente, SP-I	Cham Aaron Sarmiento, AO-II
	Siay ES	Marilyn Soriao, HT-I	Lyn Antonette Tedera, AO-II
	Caglatawan ES	Eddie T. Cadag, HT-I	Karen H. Camacho, AO-II
	Tobrehon ES	Marigen M. Torrente, SP-I	Janice G. Reforma, AO-II
	JMA Tucao ES	Eddie T. Cadag, HT-I	Reyshelle T. Tesorero, AO-II
Alex Aguilar, TIC			
Mabato HS	Marivic T. Camacho, EPS	Jamaica T. Geromo, AO-II	
San Miguel South	San Miguel Rural DHS	Jane Tuplano, HT-III	Sarah Kay Sarmiento, AO-II
		Marisol T. Lim, PSDS	
	San Miguel CES	Marivic T. Camacho, EPS	Jennelyn Del Barrio, ADAS-III
			Liezl I. Manlangit, MT-I
	Boton ES	Rowena Tindugan, HT-IV	Ena Marino, MT-I
	Buhi ES	Cythia Sorra, HT-III	Glenda Jacinta Bernal, AO-II
	Dayawa ES	Jhonney Boy Bernal, HT-IV	Liezl I. Manlangit, MT-I
	Katipunan ES	Christophere Tapas, HT-I	Hannah Vargas, AO-II
	Obo ES	Marck John Eustaquio, SP-I	Alicia Tatel, MT-I
Pangilao ES	Myla B. Cordial, SP-II	Jogene San Juan, PDO-II	



Republika ng Pilipinas
Kagawaran ng Edukasyon

REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

			Romeo Alcantara Jr., MT-I	
	Patagan ES	Noel D. Torrena, HT-III	Ma. Melda Tapia, MT-I	
	San Juan ES	Jason Yutan, SP-I	Maricel Morales, AO-II	
	Solong PS	Rowena Tindugan, HT-IV	Jane T. Romero, AO-II	
Viga East	Batohonan ES	Ma. Gina T. Templonuevo, EPS	Roger Matienzo, Engr. III	
	Begonia ES	Clarissa G. Magdarog, SP-II	Administrative Officer/ Master Teacher	
	Botinagan ES	Joselito T. Ruiz, PSDS	MaryAnn S. Tanon, TIC	
	Buenavista ES	Randy T. Odi, SP-I	Rodel O. Valenzuela, AO-II	
	Magsaysay ES	Arnulfo T. Tawat Jr., HT-III	Juanito T. Torres, AO-II	
	Quirino ES	Ma. Gina M. Templonuevo, EPS	Administrative Officer/ Master Teacher	
	Soboc ES	Cecile T. Leon, SP-I	John Paul C. Vargas, AO-II	
	Tambongon CES		Clarissa G. Magdaraog, SP-II	Jessie B. Usero, AO-II
			Ma. Liza R. Arrojo, SP-II	Kristine U. Torres, AO-II
	Tinago ES	Danilo V. Valderama, SP-I	Sheryl U. Lit, HT-I	
	Villa Aurora ES	Jinckymay F. Fernandez, SP-I	Reylan D. Palazon, AO-II	
	Tambongon NHS		Charlie T. Teves, SP-II	Aiza T. Del Rosario, AO-II
			Ma. Liza Arrojo, SP-II	John Paul C. Vargas, AO-II
Tinago NHS	Ma. Gina T. Templonuevo, EPS	Roger Matienzo, Engr. III		
Viga West	Almojuela ES	Aileen V. Vera, SP-I	Administrative Officer/ Master Teacher	
	Ananong ES	Sarrah T. Tulod, HT-I	Kevin T. Tulod, AO-II	
	Burgos ES	Perfecto M. Usero, SP-I	Francis T. Tomes, TIC	
	Del Pilar ES	Maryjane F. Tuno, HT-I	Flora Fe M. Templonuevo, AO-II	
	Mabini ES	Jinckymay F. Fernandez, SP-I	Manilyn T. Torio, TIC	
	Ogbong ES	Joselito T. Ruiz, PSDS	Bryan S. Tatad, AO-II	
	Osmeña ES	Shyrl V. Tuplano, HT-III	Aiza Tesoro, TIC	
	P. Vera ES	Aileen V. Vera, SP-I	Julie Ann Turirit, AO-II	



Republika ng Pilipinas
Kagawaran ng Edukasyon

REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

	Quezon ES	Jose O. Aguinillo, SP-I	Ruthcel D. Bobis, AO-II
	Rizal ES	Ma. Liza R. Arrojo, SP-II	Sarah Jane Murillo, AO-II
		Ma. Jeany T. Abayon, SDS	Dr. Amylou B. Celso
	Roxas ES	Marites D. Sanchez, SP-I	Michael France Tugay, AO-II
	Sagrada ES	Jose O. Aguinillo, SP-I	Evanell Rhey M. Sorrrera, AO-II
	San Jose ES	Joselito T. Ruiz, PSDS	Eugene Calderon AO-II
	San Roque ES	Cynthia D. Usero, SP-III	Maria Angeles T. Suaviso, AO-II
	San Vicente ES	Joselito T. Ruiz, PSDS	Sarah Jane Murillo, AO-II
	Sta. Rosa ES	Cynthia D. Usero SP-III	Nedia F. Gianan, AA-II
	Summit ES	Jose O. Aguinillo, SP-I	Hezil Tumala, AO-II
	Viga CES	Cynthia D. Usero, SP-III	Regine F. Ogena, AO-II
		Joselito T. Ruiz, PSDS	Marichu Valeza, AO-II
	San Jose NHS		Cristy T. Fernandez, AO-II
		Clemente O. Olarte, SP-II	Jekyll Kerr G. Bonavente, AO-II
		Cynthia D. Usero, SP-III	Ryan T. Tanon, TIC
	Viga RDHS		Joan F. Fortades, AA-II
		Janet M. Tonio, SP-II	Jinky Marie T. Serduar, AO-II
		Ma. Gina T. Templonuevo, EPS	Amylou B. Celso, Dentist-II
Virac North	Bigaa ES	Perlita V. Tatel, SP-I	Alyssa Joy B. Somido, AO-II
	Buyo IS	Romel G. Petajen, CID Chief	Divson L. Somido, AO-II
	Calabnigan ES	Nestor V. Quintal, SP-I	Legie M. Padilla, AO-II
	Calatagan ES	Fe B. Mendoza, SP-II	Alexa Mae B. Abundo, AO-II
	Capilihan ES	Salve T. Templo, SP-III	Alyssa Joy B. Somido, AO-II
	Danicop ES	Efren O. Matienzo, Jr., SP-II	Richelle A. Agapen, AO-II
	Dugui San Isidro IS	Elias V. Abundo, PSDS	Vanessa N. Gianan, AO-II
	Dugui San Isidro ES	Elias V. Abundo, PSDS	Annjaneth L. Bombase, AO-II
	Dugui Wala ES	Neil F. Bañares, SP-I	Divzon L. Somido, AO-II



Republika ng Pilipinas
Kagawaran ng Edukasyon
 REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

	Gogon ES	Yolanda T. Tayam, SP-II	Christine Louise De Leon, AO-II
	Hicming ES	Elias V. Abundo, PSDS	Ma. Carissa m. Guerrero, AO-II
	JMA Poniton ES	Jose D. Bonifacio, SP-I	Annjaneth L. Bombase, AO-II
	JMAMES	Shiela Marie M. Sapanta, SP-II	Pearl S. Aguinalde, AO-II
	San Vicente ES	Rosiel P. Imperial, SP-II	Gian Jay Sarmiento, AO-II
	Simamla ES	Jay V. Tabuzo, SP-I	Gian Jay Sarmiento, AO-II
	Sogod Simamla ES	Elias V. Abundo, PSDS	Legie M. Padilla, AO-II
	Sto. Domingo ES	Mary Jane T. Valenzuela, SP-II	Rizza Mae Alcanta, AO-II
	Sto. Niño ES	Romel G. Petajen, CID Chief	Richelle A. Agapen, AO-II
	Taytay ES	Lorenzo E. Gando, SP-II	Rizza Mae Alcantara, AO-II
	Viras Pilot ES	Elias V. Abundo, PSDS	Jessica T. Condeno, AO-II
	Buyo IS	Romel G. Petajen, CID Chief	Divzon L. Somido, AO-II
	Calatagan HS	Delfin A. Bondad, ASDS	Jean Flor Q. Cestina, AO-II
	Catanduanes NHS	Delfin A. Bondad, ASDS	Pearl S. Aguinalde, AO-II
Virac South	Antipolo ES	Asuncion Z. Tabo, SP-II	Salome T. Clemente, MT-I
	Balite ES	Reynante T. Tabuzo, SP-I	Hermes T. Magtangob, MT-I
	Batag ES	Gerlie G. Tablada, SP-I	Mary Jean T. Bueno, MT-I
	Buenavista ES	Demetrio M. Suarez Jr., HT-II	Dyan Karen R. Fernandez, T-III
	Calampong ES	Mary Liza T. Ibayan, HT-III	Jesse B. Sierra, MT-I
	Casooacan ES	Felix M. Sorra Jr., SP-I	Geraldine D. Lumbao, MT-II
	Cavinitan ES	Daisy V. Cambonga, HT-III	Janet L. Benavidez, MT-I
	F. Tacorda Village ES	Romer A. Teves, HT-I	Cherry A. Bartolome, MT-I
	Hawan ES	Raquel C. Alfon, SP-I	Glonida A. Marquez, T-IV
	Hawan Ilaya ES	Jane C. Tabor, SP-II	Ma. Odeza V. Sy, MT-I
	Igang ES	David B. Sarmiento, HT-II	Amor D. Sales, MT-I
	Magnesia ES	Miguelito T. Rodriguez, PSDS	Amor D. Sales, MT-I
		Ricky T. De los Santos, HT-III	
	Marilima ES	Aila D. Nasser, HT-I	Ana Liza M. Borja, MT-I
	Pajo Baguio ES	Miguelito T. Rodriguez, PSDS	Ernesto A. Ibayan Jr., T-III
Pajo San Isidro ES	Jane C. Tabor, SP-II	Raquel T. Alcantara, MT-I	



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

Palnab ES	Ruben Jose V. Tria, SP-I	Arvie Shayne T. Gianan, MT-I
Palta ES	Jupiter L. Torno, SP-I	Belinda T. Rima, MT-I
Palta Saday ES	Anchelita P. Sicio, SP-II	Charisse T. Dela Rosa, MT-II
San Isidro Village ES	Rita G. Soriao, SP-II	Maribeth A. Tresmanio, MT-I
Sto. Cristo ES	Arlene A. Alberto, HT-IV	Geraldine D. Lumbao, MT-II
Talisoy ES	Joan G. Correo, HT-II	Zohl R. Tatad, T-III
Valencia ES	Robert V. Tablate, SP-I	Mary Jean T. Bueno, MT-I
Virac CES	Gina L. Custodio, EPS	Belinda T. Rima, MT-I
	Janette T. Bueno, HT-I	
Antipolo NHS	Asuncion Z. Tabo, SP-II	Salome T. Clemente, MT-I
Hawan NHS	Frankie T. Turalde, EPS	Ma. Odeza V. Sy, T-IV
Magnesia NHS	Gina L. Custodio, EPS	Hermes T. Magtangob, MT-I
	Ferdinand T. Tusi, SP-I	
Palta NHS	Eligio B. Sales, SP-II	Charisse T. Dela Rosa, MT-II

****SEPS should be assigned to schools who are handled by SP or HT only.***



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)
TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

Enclosure 4 to Division Memorandum No. 348, s. 2026

PROTOCOLS FOR THE CONFIRMATION

1. Confirmation of **Graduation** and **Moving-Up** shall be done after the presentation of the graduating class and/or movers by the school head/ SDS or her authorized representative.
2. The **confirming official will be the Schools Division Superintendent** or **her Authorized Representative**.
3. The **Authorized Representative of the SDS** shall be any of the following:
 - a. ASDS
 - b. CES
 - c. EPSs
 - d. PSDSs
 - e. SEPS
 - f. Full-fledged School Heads
4. **In case of the unavailability of the representative** from the division, **the Highest DepEd Official shall be authorized confirming officer** (PSDS and Full-fledged School Heads)
5. The confirming officer shall be in **Barong/Filipiniana Dress/Corporate Attire**.
6. The following confirmation statements shall be used;

PRESENTATION & RECOGNIZING/ CONFIRMING STATEMENTS

A. RECOGNIZING MOVING UP for KINDERGARTEN

a.1 PRESENTATION OF CANDIDATES FOR MOVING-UP BY ADVISER/COORDINATOR

The OIC-Schools Division Superintendent, MA. JEANY T. ABAYON, represented by (Respective School Head), Sir/Madam I have the honor to present to you _____ candidates for moving up, ____ are boys ____ are girls. Based on records I certify that they have satisfactorily completed the requirements for Kindergarten prescribed by the Department of Education under the K to 12 Basic Education Curriculum.

They are now ready for your recognition.

a.2 RECOGNITION BY THE RESPECTIVE SCHOOL HEAD

By the Authority delegated to me by **MA. JEANY T. ABAYON, OIC-Office of Schools Division Superintendent of Catanduanes** and upon the recommendation of your Kindergarten Adviser/Coordinator _____ that you have satisfactorily completed all the requirements for Kindergarten as prescribed by the Department of Education under the K to 12 Basic Education Curriculum,



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

I hereby RECOGNIZE your MOVING UP this ____ day of _____, 2026 at _____, Catanduanes.

CONGRATULATIONS!

B. RECOGNIZING MOVING UP for Grade 10

b.1 PRESENTATION OF CANDIDATES FOR MOVING-UP BY ADVISER/COORDINATOR

The OIC-Schools Division Superintendent, MA. JEANY T. ABAYON, represented by (Respective School Head), Sir/Madam I have the honor to present to you _____ candidates for moving up, ____ are boys ____ are girls. Based on records I certify that they have satisfactorily completed the requirements for Junior High School prescribed by the Department of Education under the K to 12 Basic Education Curriculum.

They are now ready for your recognition.

b.2 RECOGNITION BY THE RESPECTIVE SCHOOL HEAD

By the Authority delegated to me by **MA. JEANY T. ABAYON, OIC-Office of Schools Division Superintendent of SDO** Catanduanes and upon the recommendation of your Adviser/Junior High School Coordinator _____ that you have satisfactorily completed all the requirements for Junior High School as prescribed by the Department of Education under the K to 12 Basic Education Curriculum,

I hereby RECOGNIZE your MOVING UP this ____ day of _____, 2026 at _____, Catanduanes.

CONGRATULATIONS!

C. CONFIRMING GRADUATION for Grade 6

c.1 PRESENTATION OF CANDIDATES FOR GRADUATION

The OIC-Schools Division Superintendent, MA. JEANY T. ABAYON, represented by _____, Sir/Madam I have the honor to present to you _____ candidates for graduation, ____ are boys ____ are girls. Based on records I certify that they have satisfactorily completed the requirements for Elementary Education prescribed by the Department of Education under the K to 12 Basic Education Curriculum.

They are now ready for your confirmation.

c.2 CONFIRMATION OF GRADUATION

By the Authority delegated to me by **MA. JEANY T. ABAYON, OIC-Office of the Schools Division Superintendent of Catanduanes** and upon the recommendation of your School Principal _____ that you have satisfactorily completed all the requirements for



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

Elementary Education as prescribed by the Department of Education under the K to 12 Basic Education Curriculum,

I hereby CONFIRM your GRADUATION this ____ day of _____, 2026 at _____, Catanduanes.

CONGRATULATIONS!

D. CONFIRMING GRADUATION for Grade 12

d.1 PRESENTATION OF CANDIDATES FOR GRADUATION

The OIC-Schools Division Superintendent, MA. JEANY T. ABAYON, represented by _____, Sir/Madam I have the honor to present to you _____ candidates for graduation, ____ are boys ____ are girls. Based on records I certify that they have satisfactorily completed the requirements for Senior High School / ALS Senior High School prescribed by the Department of Education under the K to 12 Basic Education Curriculum.

They are now ready for your confirmation.

d.2 CONFIRMATION OF GRADUATION

By the Authority delegated to me by **MA. JEANY T. ABAYON, OIC-Office of the Schools Division Superintendent of Catanduanes** and upon the recommendation of your School Principal _____ that you have satisfactorily completed all the requirements for Senior High School / ALS Senior High School as prescribed by the Department of Education under the K to 12 Basic Education Curriculum,

I hereby CONFIRM your GRADUATION this ____ day of _____, 2026 at _____, Catanduanes.

CONGRATULATIONS!



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)
TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

Enclosure 5 to Division Memorandum No. 348, s. 2026

ALLOWABLE EXPENSES

ALLOWABLE BUDGET:	
ELEMENTARY	Number of Completers and Awardees X 376.00
SECONDARY	Number of Completers and Awardees X 300.00
ELIGIBLE EXPENSES:	
<ul style="list-style-type: none">• Diploma/Certificate Printing• Program Printing• Medals• Ribbons• Stage Decoration Materials• Tarpaulin (Backdrop) / LED Wall Rental• Chair Rental• Sound System Rental• Meals for Guests and School Personnel• Plaque (for Guest Speaker)• Certificate Jacket• Leis / Garland	
*NO solicitation or contribution allowed.	

OTHER IMPORTANT REMINDERS

1. The date to be printed in the Certificate/Diploma should be the last day of the School Year as stipulated in the School Calendar – **March 31, 2026**
2. The Public Schools District Supervisors must check the spelling of signatories as to compliance to the prescribed format of the Certificates/Diploma per **Deped Order No. 31, s. 2019** and should **undersign (initial)** before submitting the Certificates/Diploma for the signature of the OIC-Schools Division Superintendent starting **First Week of March.**

MA. JEANY T. ABAYON

Nanunungkulang Tagapamanihala
Officer-In-Charge

(Name of School Head)

Punongguro
Principal

(Name of Head Teacher)

Namumunong Guro
Head Teacher

(Name of the TIC)

Nanunungkulang Guro
Teacher-In-Charge



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

3. All diplomas/certificates should have borders for uniformity. Late submission of diploma/certificates shall be accompanied with a letter of explanation stating the reason/s address to the OIC-SDS.
4. Authorized representative of the OIC-Schools Division Superintendent as confirmation officer should wear **Barong/Filipiniana dress or business/corporate attire.**



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

Enclosure 6 to Division Memorandum No. 348, s. 2026

FORMAT OF THE DIPLOMA/COMPLETION CERTIFICATE (Per D.O. No. 031, s. 2019)

**KINDERGARTEN
CERTIFICATE OF
COMPLETION**

	Republika ng Pilipinas <i>Republic of the Philippines</i>	Old English Text MT 14 Old English Text MT 10	
	Kagawaran ng Edukasyon <i>Department of Education</i>	Old English Text MT 16 Old English Text MT 10	
	REHIYON XXX REGION XXX	Bookman Old Style 11 Bookman Old Style 8	
Bookman Old Style 11 Bookman Old Style 8	SANGAY NG XXXXXXXX DIVISION OF XXXXXXXX		
	PUROK NG XXXXXXXX DISTRICT OF XXXXXXXX	Bookman Old Style 11 Bookman Old Style 8	
	XXXXXX ELEMENTARY SCHOOL	Bookman Old Style 14	
	Pinatutunayan nito na si <i>This certifies that</i>	Bookman Old Style 11 Bookman Old Style 9	
	JUAN A. DELA CRUZ	Bookman Old Style 18 Bookman Old Style 10	
	Learner Reference Number (LRN): XXXXXXXXXXXX		
	ay kasiya-siyang nakatupad sa mga kinakailangan sa Kurikulum ng Elementarya na itinakda <i>has satisfactorily completed the requirements of the Elementary Curriculum as prescribed</i>	Bookman Old Style 11 Bookman Old Style 9	Bookman Old Style 11 Bookman Old Style 9
	ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong <i>by the Department of Education and is therefore awarded this</i>	Bookman Old Style 11 Bookman Old Style 9	
	KATUNAYAN CERTIFICATE	Bookman Old Style 18 Bookman Old Style 11	
	Nilagdaan sa Xxxxxxxx, Pilipinas nitong ika-___ ng ___ 2019. <i>Signed in Xxxxxxxx, Philippines on the ___ day of ___ 2019.</i>	Bookman Old Style 12 Bookman Old Style 9	
XXXXXXXXXX Punongguro <i>Principal</i>	Bookman Old Style 11 Bookman Old Style 9	XXXXXXXXXX Pansangay na Tagapamanihala ng mga Paaralan <i>Schools Division Superintendent</i>	Bookman Old Style 11 Bookman Old Style 9



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Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

GRADE 6 CERTIFICATE OF COMPLETION



Republika ng Pilipinas
Republic of the Philippines
Kagawaran ng Edukasyon
Department of Education

REHIYON XXX
REGION XXX

SANGAY NG XXXXXXXXX
DIVISION OF XXXXXXXX

PUROK NG XXXXXXXX
DISTRICT OF XXXXXXXX

XXXXXX ELEMENTARY SCHOOL


Pinatutunayan nito na si
This certifies that

JUAN A. DELA CRUZ
Learner Reference Number (LRN): XXXXXXXXXXXXX

ay kasiya-siyang nakatupad sa mga kinakailangan sa Kurikulum ng Elementarya na itinakda
has satisfactorily completed the requirements of the Elementary Curriculum as prescribed
ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong
by the Department of Education and is therefore awarded this

KATUNAYAN
CERTIFICATE

Nilagdaan sa XXXXXXXX, Pilipinas nitong ika-__ ng ____ 2019.
Signed in XXXXXXXX, Philippines on the __ day of ____ 2019.



XXXXXXX
Punongguro
Principal

Bookman Old Style 11
Bookman Old Style 9

Bookman Old Style 11
Bookman Old Style 9

XXXXXXX
Pansangay na Tagapamanihala ng mga Paaralan
Schools Division Superintendent





Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

JUNIOR HIGH SCHOOL CERTIFICATE OF COMPLETION



Republika ng Pilipinas
Republic of the Philippines
Kagawaran ng Edukasyon
Department of Education

Old English Text MT 14
Old English Text MT 10

Old English Text MT 16
Old English Text MT 10

REHIYON XXX
REGION XXX

Bookman Old Style 11
Bookman Old Style 8

Bookman Old Style 11
Bookman Old Style 8

SANGAY NG XXXXXXXX
DIVISION OF XXXXXXXX

XXXXXX HIGH SCHOOL

Bookman Old Style 14

Pinatutunayan nito na si
This certifies that

Bookman Old Style 11
Bookman Old Style 9

JUAN A. DELA CRUZ

Learner Reference Number (LRN): xxxxxxxxxxxx

Bookman Old Style 18
Bookman Old Style 10

ay kasiya-siyang nakatupad sa mga kinakailangan sa Kurikulum ng Junior High School na itinakda para sa
has satisfactorily completed the requirements of the Junior High School Curriculum prescribed for

Bookman Old Style 11
Bookman Old Style 9

Mataas na Paaralan ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong
Secondary Schools of the Department of Education and is therefore awarded this

Bookman Old Style 11
Bookman Old Style 9

KATUNAYAN
CERTIFICATE

Bookman Old Style 18
Bookman Old Style 11

Nilagdaan sa XXXXXXXX, Pilipinas nitong ika-___ ng ___ 2019.
Signed in XXXXXXXX, Philippines on the ___ day of ___ 2019.

Bookman Old Style 12
Bookman Old Style 9

XXXXXXXXXX
Punongguro
Principal

Bookman Old Style 11
Bookman Old Style 9

Bookman Old Style 11
Bookman Old Style 9



XXXXXXXXXX
Pansangay na Tagapamanihala ng mga Paaralan
Schools Division Superintendent



Republika ng Pilipinas
Kagawaran ng Edukasyon
 REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

SENIOR HIGH SCHOOL CERTIFICATE OF COMPLETION

	<p>Republika ng Pilipinas <i>Republic of the Philippines</i> Kagawaran ng Edukasyon <i>Department of Education</i></p>	
	<p>REHIYON XXX <i>REGION XXX</i></p>	
<p>Bookman Old Style 11 Bookman Old Style 8</p>	<p>SANGAY NG XXXXXXXXX <i>DIVISION OF XXXXXXXX</i></p>	
	<p>XXXXXX HIGH SCHOOL</p>	
	<p>Pinatutunayan nito na si <i>This certifies that</i></p>	
	<p>JUAN A. DELA CRUZ Learner Reference Number (LRN): xxxxxxxxxxx</p>	
	<p>ay kasiya-siyang nakatupad sa mga kinakailangan sa pagtatapos ng Senior High School <i>has satisfactorily completed the requirements for graduation in Senior High School</i></p>	
	<p>_____ TRACK _____ STRAND</p>	
	<p>na itinakda para sa Mataas na Paaralan ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong <i>prescribed for Secondary Schools of the Department of Education and is therefore awarded this</i></p>	
	<p>KATIBAYAN <i>DIPLOMA</i></p>	
	<p>Nilagdaan sa XXXXXXXX, Pilipinas nitong ika-__ ng ____ 2019. <i>Signed in XXXXXXXX, Philippines on the __ day of ____ 2019.</i></p>	
<p>XXXXXXXXXX Punongguro <i>Principal</i></p>	<p>XXXXXXXXXX Pansangay na Tagapamanihala ng mga Paaralan <i>Schools Division Superintendent</i></p>	





Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)
TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

Enclosure 7 to Division Memorandum No. 348, s. 2026

EVALUATION TOOL FOR SY 2025-2026
Graduation Ceremonies

School: _____

District: _____

School Head: _____

Date: _____

Instructions: This tool is intended to be used by the Evaluator during the conduct of Graduation Ceremonies. Put a check mark “☑” on the appropriate column corresponding to the status of the observed area of concern. Write under Remarks the important details of the observation.

Indicators	Observed (3)	Partially Observed (2)	Not Observed (1)	Remarks
I. Program				
1. The Program flow was organized, simple, and presentable.				
2. The Program was free from errors and misprints.				
3. The Protocol & proper sequence were strictly observed in the Printing of the Program.				
II. Flow of the Program				
4. The Program flow was strictly followed and implemented.				
5. The Protocols in the recognizing speakers were observed.				
6. Speeches were delivered accordingly appropriately and followed proper time allotment.				
7. Speeches and presentations were meaningful, relevant and engaging to the learners.				
8. The Phil. National Anthem, Bicolandia March and SDO Catanduanes Hymn were sang with instrumental accompaniment.				
9. Graduation songs were relevant and significant.				
10. The ceremony was conducted in a celebratory and memorable manner.				
11. One-time distributions of awards was observed.				
12. Master/Masters of Ceremonies appropriately assessed and presented the numbers in the program throughout the event.				
13. The script of the Master/Masters of Ceremonies was direct and did not use flowery descriptions.				
14. The School Quality Assurance and Monitoring Evaluation Team in ensuring that all significant concern were present.				



Republika ng Pilipinas
Kagawaran ng Edukasyon
 REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

III. Time & Organization				
15. Master/Masters of ceremonies employed brief and concise introduction before the start of the processional.				
16. Graduation Ceremonies started promptly.				
17. Duration of the program is reasonable <ul style="list-style-type: none"> • Small and medium schools -not more than 2 hours • Large and mega schools- not more than 3-5 hours 				
18. Proper decorum of attendees were evident throughout the event.				
IV. Attire				
19. Graduates, parents/guardians and school personnel observed proper and appropriate dress code by wearing simple but decent attire.				
V. Orderliness				
20. The stage and backdrop were set up appropriately.				
21. There were enough seats for attendees.				
22. The seating was comfortable and well-arranged.				
23. The Crowd was properly managed.				
24. The Photographers stayed in designated areas/places.				
25. Microphones, speakers, and screens were functioning properly. Sound was clear and audible.				
26. Attendees had proper appreciation of presentations.				
27. Processional, Distribution of Certificate and Awards including recessional were well-organized.				
28. Attendees had a clear view of the stage.				
29. Restrooms, parking, and other amenities were easily accessible.				
VI. Adherence to Policies per DO 9, s. 2023 and DO 31 s, 2019				
30. The format of the certificate of completion and diploma was in accordance to DO No. 31 s. 2019 titled <i>The Department of Education Service Marks and Visual Identity Manual</i> .				
31. Ceremonies were simple yet meaningful and conducted without excessive spending, extravagant attire, or extraordinary venue.				
32. Non-academic projects such as attendance to field trips, film showing, JS Promenade and other school events should not be imposed as requirements for graduation and completion as stipulated in <i>DO NO. 66 s 2017 titled Implementing Guidelines on the Conduct of Off-Campus Activities</i> .				



Republika ng Pilipinas
Kagawaran ng Edukasyon
 REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

33.Guidelines on awarding of honors to learners from Grade 1 to 12 as stipulated in DO No. 36 s, 2016 titled <i>Policy Guidelines on Awards and Recognition for the K to 12 Basic Education Program</i> were followed.				
34..Ceremonies were conducted in an appropriate solemn ceremony befitting the graduating learners and their families and were not used as a political forum in strict compliance with DO No. 48 s, 2018 titled <i>Prohibition of Electioneering and Partisan Political Activity</i> .				
35.sNo DepEd Personnel collected any kind of contribution or graduation/moving up fee.				
TOTAL				

Rating (Total Score) _____
Adjectival Rating: _____

Rating Scale: Adjectival Rating

- 95-100 Excellent
- 90-94 Very Satisfactory
- 86-89 Satisfactory
- 80-83 Fair
- 76-79 Poor

General Remarks/Comments/Suggestions

 Name and Signature of Evaluator

Conformed:

 Name and Signature of School Head

