



Republic of the Philippines
Department of Education
Region V - Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES

2 May 2024

DIVISION MEMORANDUM
No. 252 s. 2024

**ADMINISTRATION OF MOCK EXAMINATION TO ELIGIBLE TEST TAKERS OF THE
FY 2023 NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS(NQESH)**

**TO : Assistant Schools Division Superintendent
SDO Chiefs & SDO Section/Unit Heads & Staff
Education Program Supervisors
Public Schools District Supervisors
School Heads Concerned
Eligible Examinees
All others concerned**

1. Please be informed of the attached **Regional Memorandum No. 473 s. 2024** dated April 17, 2024, entitled **“Administration of Mock Examination to Eligible Test Takers of the FY 2023 National Qualifying Examination for Schools Heads (NQESH).”** The schedule, examination site, venue and other important information and instructions related to the activity are indicated in the said memorandum.
2. To extend technical assistance to NQESH eligible examinees, the OSDS-ICT Unit would like to invite interested test takers on **May 3, 2024(2:00 p.m. to 4:00 p.m.)** at the ICTU Office for an orientation related to the following:
 - a) Laptop Specification requirements;
 - b) Installation of Safe Exam Browser (SEB); and
 - c) Other technical issues and concerns discussed during our NQESH RTWG Orientation last April 30, 2024 at Legazpi City.
3. For inquiries/concerns about this memorandum, please contact the ICTU Office via email at ictunit.ctd@deped.gov.ph.
4. For information and immediate dissemination.

By the Authority of the Schools Division Superintendent:

EVA S. TOLENTINO
Administrative Officer V
Officer-In-Charge

NQESH 2023/ICTU
5-02-24/jbm



San Roque, Virac, Catanduanes

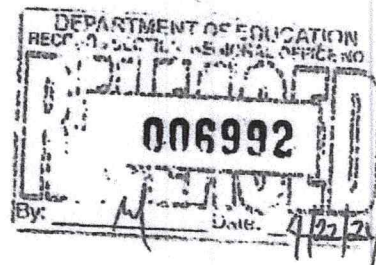
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Republic of the Philippines
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17 April 2024

REGIONAL MEMORANDUM

No. 00473, s. 2024

**ADMINISTRATION OF MOCK EXAMINATIONS TO ELIGIBLE TEST TAKERS OF THE
 FY 2023 NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS (NQESH)**

To: Schools Division Superintendents
 Public Elementary and Secondary School Heads
 Eligible Examinees
 Regional Technical Working Group
 All Others Concerned

1. This is to inform all concerned of the schedule and venue of the Mock Examination for all the eligible test takers of the FY 2023 National Qualifying Examination for School Heads (NQESH) shown in the table below:

Schedule	Examination Site	Venue
May 5 & 19, 2024 (Sunday)	Site 1	Legaspi Science HS- Bitano, Legazpi City
	Site 2	Tabaco NHS-Panal, Tabaco City
	Site 3	MORMS-Guinobatan, Albay
	Site 4	Nabua NHS-Nabua, Camarines Sur
	Site 5	Camarines Sur NHS-Naga city

2. The conduct of mock examination aims to help examinees prepare for the actual NQESH through familiarization of the online platform and the process of taking the test. During the mock test, all qualified test takers shall bring their own laptop and pocket wifi/mobile hotspot, Certificate of Examination (COE) and valid IDs.

3. See attached list of room examiners, roving proctors, monitors, and administrative support per testing site for reference.

4. The Regional Technical Working Group (RTWG) shall be entitled to Compensatory Overtime Credits (COC) for the services to be rendered on two (2) Sundays: May 5 and 19, 2024 per CSC-DBM Joint Circular No. 2, s. 2004 and CSC-DBM Joint Circular No. 2-A, s. 2005.

5. Travel expenses of the members of RTWG are charged to respective division/school MOOE or local funds subject to the usual budgeting, accounting, and auditing rules and regulations.

6. For information and dissemination:

BEBIANO I. SENTILLAS

Director III

Officer-In-Charge

Office of the Regional Director

QAD/mpp
 04/17/24



Regional Center Site, Rawis, Legazpi City 4500

0969 516 9555

region5@deped.gov.ph



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REGIONAL TECHNICAL WORKING GROUP (RTWG) ON THE CONDUCT OF 2023
NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS (NQESH)

Name	Position	Role/Functions/Duties/ Responsibilities
Executive Committee and Working Committees		
Central Office Representatives/Monitors (1 per examination site) (5)		
1. Name - TBA	Staff, BHROD	Lead, Central Office (CO) Monitor
2. Name - TBA	Staff, BHROD	CO Monitor
3. Name - TBA	Staff, BHROD	CO Monitor
4. Name - TBA	Staff, BHROD	CO Monitor
5. Name - TBA	Staff, BHROD	CO Monitor
RO V Management and Staff		
1. Gilbert T. Sadsad	Regional Director	Chair, Regional Technical Working Group (RTWG), FY 2023 NQESH
2. Bebiano I. Sentillas	Assistant Regional Director	Vice-Chair, RTWG, FY 2023 NQESH
3. Jocelyn O. Dy	Chief Education Supervisor RO-Quality Assurance Division (QAD)	Regional Project Manager (RPM), FY 2023 NQESH Over-all In-Charge
4. Sancha M. Nacion	Chief Education Supervisor RO-HRDD	Co-Regional Project Manager, FY 2023 NQESH
5. Michelle P. Pequena	Education Program Supervisor RO-QAD	Regional Testing Coordinator; RO Validator
6. Paraluman Torreogoza	Senior Education Program Specialist (SEPS), RO-HRDD	Co-Testing Coordinator; RO Validator
7. Salvador B. Deyto, Jr.	Regional Information Technology Officer (RITO)	Head, IT Support Team
RO Monitors (1 per examination site) (5)		
1. Sancha M. Nacion	Chief ES, RO-HRDD	RO Monitor
2. Roy T. Banas	Chief ES, RO-PPRD	RO Monitor
3. Rose Ann B. Tubig	Chief ES, RO-FD	RO Monitor
4. Evangeline A. Saculo	Chief ES, RO-FTAD	RO Monitor
5. Francisco B. Bulalacao, Jr.	Chief AO, RO-CLMD	RO Monitor
Chief Examiners (1 per examination site) (5)		
1. Catalina P. Garcia	EPS, RO-HRDD Member, RTWG	Chief Examiner
2. Ronald B. Buella	EPS, RO-QAD Member, RTWG	Chief Examiner RO Validator
3. Priscilla J. Ombao	EPS, RO-QAD Member, RTWG	Chief Examiner RO Validator
4. Paraluman Torreogoza	SEPS, RO-HRDD	Chief Examiner



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	Member, RTWG	RO Validator
5. Jeremy A. Atad	SEPS, RO-HRDD Member, RTWG	Chief Examiner RO Validator
Lead Roving Proctors (1 for every 5 examination rooms) (5)		
1. Francis Lanuza	ITO, Sorsogon	Lead Roving Proctor
2. Aida S. Noora	ITO, Legazpi City	Lead Roving Proctor
3. Mary Jane Jaucian	ITO, Albay	Lead Roving Proctor
4. Felipe Nebrea	ITO, Camarines Sur	Lead Roving Proctor
5. Jay Dela Torre	ITO, Camarines Norte	Lead Roving Proctor
Roving Proctors (RV) (1 per 5 rooms) (25); 12 RV with 6 assigned Rooms each		
1. Mher Rivera	ITO, Masbate City	Roving Proctor
2. Ruel Cortes	ITO, Masbate	Roving Proctor
3. John Rey Perez	ITO, Sorsogon	Roving Proctor
4. Karen Legson	ComProg II, RO	Roving Proctor
5. Jessica De Ocampo	ICT Coordinator, Legazpi City	Roving Proctor
6. Jennifer Metica	ITO, Catanduanes	Roving Proctor
7. Ma. Rafaela Casim	ITO, Tabaco City	Roving Proctor
8. Antero Perez II	ICT Coordinator, Tabaco City	Roving Proctor
9. Alejandro Jazmin	Admin Asst III, Sorsogon City	Roving Proctor
10. Michael Angeles	PDO I, Sorsogon City	Roving Proctor
11. Alec Jordan Bucncamino	ICT Coordinator, Albay	Roving Proctor
12. Joseph Morco	ICT Coordinator, Ligao City	Roving Proctor
13. John Carlo Balisnomo	ICT Coordinator, Albay	Roving Proctor
14. Froilan Jed Bertillo	ICT Coordinator, Albay	Roving Proctor
15. Ted Villamor	ITO, Ligao City	Roving Proctor
16. Marshia Belen	ITO, Iriga City	Roving Proctor
17. Christian Rey Obejas	ICT Coordinator, Ligao City	Roving Proctor
18. Maria Cielo Vales	ICT Coordinator, Camarines Sur	Roving Proctor
19. Jane Celetaria	ICT Coordinator, Camarines Sur	Roving Proctor
20. John Paulo Chavez	ICT Coordinator, Camarines Sur	Roving Proctor
21. Michael Noe Dizon	ITO, Naga City	Roving Proctor
22. Armie Joy Abdon	AO II, Camarines Norte	Roving Proctor
23. Ronald Romero	AO II, Camarines Norte	Roving Proctor
24. Vince Gordon Octavio	IT Staff, Camarines Sur	Roving Proctor
25. Marvin Buhat	CMT I, RO	Roving Proctor

Name	Position	Role/Functions/ Duties/Responsibilities
Room Examiners (1 per room) (137)		
1. Mary Ann T. Banas	AO V, RO-AD-PS	Room Examiner
2. Rowena Bacea	AO IV, RO-AD-GSU	Room Examiner
3. Bernadette Robles	AO V, RO-AD-RS	Room Examiner
4. Thelma Navera	AO IV, RO-AD-PS	Room Examiner
5. Rosary Ann Gimenez	TCE II, RO-AD-PS	Room Examiner
6. Corazon C. Aler	EPS, RO-HRDD	Room Examiner



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7. Melanie Encarnacion	EPS, RO-HRDD	Room Examiner
8. Mary Christine Marin Agarin	OIC PSDS Legazpi City	Room Examiner
9. Hallen R. Monreal	EPS, RO-PPRD	Room Examiner
10. Andrew Raguero	EPS II, RO-PPRD	Room Examiner
11. Joy C. Chavez	EPS, RO-FTAD	Room Examiner
12. Casiano B. Perdigonos, Jr.	EPS, RO-FTAD	Room Examiner
13. Teresa T. Buasan	SEPS, RO-FTAD	Room Examiner
14. Ma. Cristina Baroso	PDO IV, RO-ESSD	Room Examiner
15. Marie Antonette I. Lupo	P 1, Legazpi City	Room Examiner
16. Cherry Azor	SEPS, Legazpi City	Room Examiner
17. Cristina Mina	EPS II, Legazpi City	Room Examiner
18. Raul Bendian	EPS, Legazpi City	Room Examiner
19. Presyl Bello	EPS, Legazpi City	Room Examiner
20. Jerry Ramirez	EPS, Legazpi City	Room Examiner
21. Edwin Mias	Chief ES, Albay	Room Examiner
22. Claire Barcelona	SEPS, Albay	Room Examiner
23. Ana Liza Revidad	SEPS, Albay	Room Examiner
24. Corazon Zaragosa	PSDS, Albay	Room Examiner
25. Ramon Belgica	P 1, Albay	Room Examiner
26. Nelson Bataller	P 1, Albay	Room Examiner
27. Aldrin Perlas	P 1, Albay	Room Examiner
28. Cris Sayago	P 2, Albay	Room Examiner
29. Leo Ontanez	P 1, Albay	Room Examiner
30. Salvacion Raquid	P 1, Albay	Room Examiner
31. Lyanne Bulseco	P 1, Albay	Room Examiner
32. Ruben D. Mallorca, Jr.	P 1, Albay	Room Examiner
33. Rodolfo D. Jebulan, Jr.	P 1, Albay	Room Examiner
34. Aquiles V. Chavez	P 1, Albay	Room Examiner
35. Larry C. Primavera	P 1, Albay	Room Examiner
36. Aser B. Broso	P 1, Albay	Room Examiner
37. Blessilda M. Olivares	P 2, Albay	Room Examiner
38. Gemma B. Canaleta	P 2, Albay	Room Examiner
39. Medalla B. Caño	P 2, Albay	Room Examiner
40. Ancel G. Salting	P 2, Albay	Room Examiner
41. Maxima B. Calubad	P 1, Albay	Room Examiner
42. Trixie A. Santor	P 1, Albay	Room Examiner
43. Joselyn N. Sampal	P 2, Albay	Room Examiner
44. Vicente P. Cuate	P 2, Albay	Room Examiner
45. Michael John Ranada	P 2, Albay	Room Examiner
46. Geraldine C. Pongan	P 1, Albay	Room Examiner
47. Ryan N. Ludovice	P 1, Albay	Room Examiner
48. Floresita Sadueste	P 2, Albay	Room Examiner
49. Maricris B. Camaya	P 1, Albay	Room Examiner
50. Mary Jean C. Cirujales	P 1, Albay	Room Examiner



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51. Vivian Llana	P 1, Albay	Room Examiner
52. Ida B. Laguna	P 1, Albay	Room Examiner
53. Army C. Clado	P 1, Albay	Room Examiner
54. Henry L. Daco	P 1, Albay	Room Examiner
55. Merly C. Crucillo	P 1, Albay	Room Examiner
56. Sincretica R. Buena	P 1, Albay	Room Examiner
57. Maricel Mondragon	SEPS, Tabaco City	Room Examiner
58. Teresito Marco	EPS II, Tabaco City	Room Examiner
59. Ronaldo Bollosa	PSDS, Tabaco City	Room Examiner
60. Arline Lugo	PSDS, Tabaco City	Room Examiner
61. Jesica Soliman	P 2, Tabaco City	Room Examiner
62. Marlou D. Borlaza	P 2, Tabaco City	Room Examiner
63. Ma. Belinda Borbor	HT-3, Tabaco City	Room Examiner
64. Lilian Bombales	P 1, Tabaco City	Room Examiner
65. Gerardo B. Blanza	P 2, Tabaco City	Room Examiner
66. Vic D. Adlaon	P 1, Tabaco City	Room Examiner
67. Michael Carullo	P 1, Tabaco City	Room Examiner
68. Nenita B. Cariso	P 1, Tabaco City	Room Examiner
69. Roselyn Gutierrez	P 1, Tabaco City	Room Examiner
70. Delia B. Basilla	P 1, Tabaco City	Room Examiner
71. Geraldine D. Boncocan	P 1, Tabaco City	Room Examiner
72. Clardeliza Aragon	P 2, Tabaco City	Room Examiner
73. Josefa C. Clariño	P 2, Tabaco City	Room Examiner
74. Generosa Monteroyo	P 1, Tabaco City	Room Examiner
75. Emalyn Rempis	SEPS, Ligao City	Room Examiner
76. Ruth Glaiza Sabate	EPS II, Ligao City	Room Examiner
77. Joan Quipid	PSDS, Ligao City	Room Examiner
78. Ernie Baranquiel	Chief ES, Ligao City	Room Examiner
79. Leopoldo Brizuela	EPS, Ligao City	Room Examiner
80. Alex Alano	EPS, Ligao City	Room Examiner
81. Eric Gangawan	P 3, Ligao City	Room Examiner
82. Joseph Condono	SEPS, Naga City	Room Examiner
83. Jobert Narvadez	EPS, Naga City	Room Examiner
84. Jaimito F. De Leon	P 1, Naga City	Room Examiner
85. Rose M. De Matta	P 1, Naga City	Room Examiner
86. Erwin C. Delos Reyes	P 1, Naga City	Room Examiner
87. Lyn R. Prilles	Asst. Principal, Naga City	Room Examiner
88. Gemma O. Corporal	Asst. Principal, Naga City	Room Examiner
89. Melissa B. Bobos	Asst. Principal, Naga City	Room Examiner
90. Jennelyn S. Cedron	PSDS, Camarines Sur	Room Examiner
91. Minnie Talaguit	PSDS, Camarines Sur	Room Examiner
92. Eleanor S. Bello	PSDS, Camarines Sur	Room Examiner
93. Ma. Salve III Gutierrez	SEPS, Camarines Sur	Room Examiner



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94. Maryrose Angieley M. Peñaflor	PSDS, Camarines Sur	Room Examiner
95. Nelifer P. Melchor	P 2, Camarines Sur	Room Examiner
96. Lorela A. Agnote	P 3, Camarines Sur	Room Examiner
97. Fe O. Ruta	P 1, Camarines Sur	Room Examiner
98. Erlinda P. Caringal	P 1, Camarines Sur	Room Examiner
99. Angelie T. Pelingon	P 2, Camarines Sur	Room Examiner
100. Mary Ann T. Viloso	P 2, Camarines Sur	Room Examiner
101. Jodel N. Napire	PSDS, Camarines Sur	Room Examiner
102. Julia O. Jornales	PSDS, Camarines Sur	Room Examiner
103. Reynaldo N. Briguel	PSDS, Camarines Sur	Room Examiner
104. Dennis P. Cedron	P 2, Camarines Sur	Room Examiner
105. Melba Barbosa	P 2, Camarines Sur	Room Examiner
106. Irene U. Dayandante	PSDS, Camarines Sur	Room Examiner
107. Edna C Fernandez	PSDS, Camarines Sur	Room Examiner
108. Delfin N. Bondad	PSDS, Camarines Sur	Room Examiner
109. Franlie Corporal	P 1, Camarines Sur	Room Examiner
110. Liza Froa	PSDS, Camarines Sur	Room Examiner
111. Josephine C. Doroin	PSDS, Camarines Sur	Room Examiner
112. Cecilia Andrea C. Apolinario	PSDS, Camarines Sur	Room Examiner
113. Ma. Genoviva Quiano	EPS, Iriga City	Room Examiner
114. Jhomer Rosal	SEPS, Iriga City	Room Examiner
115. Cynthia Montanez	EPS, Iriga City	Room Examiner
116. Noel Rafael	SEPS, Camarines Norte	Room Examiner
117. Leusin Alvarez	EPS II, Camarines Norte	Room Examiner
118. Ma. Gracia Baluca	SEPS, Camarines Norte	Room Examiner
119. Roma Angelee Soleybar	AO II, Catanduanes	Room Examiner
120. Ma. Carissa Guerrero	AO II, Catanduanes	Room Examiner
121. Ranier Yanson	SEPS, Masbate	Room Examiner
122. Christopher Alvarez	SEPS, Masbate	Room Examiner
123. Gregorio Legal	Chief ES, Masbate City	Room Examiner
124. Liz Liao	SEPS, Masbate City	Room Examiner
125. Erma Lupango	EPS, Masbate City	Room Examiner
126. Eduardo Pollarca	PSDS, Sorsogon	Room Examiner
127. Arnold Peralta	PSDS, Sorsogon	Room Examiner
128. Vicente Nocos	PSDS, Sorsogon	Room Examiner
129. Carmen Notario	P 1, Sorsogon	Room Examiner
130. Franzhel Razo	P 1, Sorsogon	Room Examiner
131. Hazel O. Garrido	P 2, Sorsogon	Room Examiner
132. Jonathan A. Delovino	P 1, Sorsogon	Room Examiner
133. Claudine H. Escandor	P 1, Sorsogon	Room Examiner
134. Elvis Romeo G. Zuniga	PSDS, Sorsogon	Room Examiner
135. Princess Anne Grajo	P 2, Sorsogon	Room Examiner
136. Junel Guantero	EPS 2 Sorsogon City	Room Examiner
137. Ireneo B. Dicen	EPS, Sorsogon City	Room Examiner



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Examination Site Management and Administrative Support

Examination Site 1

Legazpi Science High School, Bitano, Legazpi City

Name	Position	Role/Functions/Duties/Responsibilities
1. Eleanor A. Garcia	Principal II, Legazpi Science HS	In-Charge of the Examination Site
2. Ruby-Ann P. Buitre	Head Teacher III, Science Department	In-Charge of the Examination Site; Alternate Room Examiner; Help Desk
3. Nico Santillan	School Admin Staff	In-Charge of the Vicinity Map; Assists the RTWG; Help Desk
4. Arnel Bilando	Security Guard	In-Charge of the Orderliness in the Exam Site; Peace & Order and Public Safety; Holding Area
5. Jay Asuncion	Nurse Designate	Medical Staff/Help Desk
6. Frankie Marzan	Janitor/Utility Worker, ROV	Maintenance of Comfort Rooms; In-Charge of the cleanliness of the Exam Site; Assist in the Food distribution to the Examiners, Proctors, etc
7. Marilou Tobongbanua	EPS II, RO-HRDD	Head, Secretariat; QAME, Catering Services and Help Desk In-Charge of Masterlist of Examinees; Attendance Sheet; Food distribution to the Examiners, Proctors, etc
8. Jasminena H. Bonito	AdAs III, RO-PPRD	Administrative Support; Documentation; In-Charge of Attendance Sheet; Masterlist of Examinees; Food distribution to the Examiners, Proctors, etc; Help Desk
9. Julie Ann A. Mesias	Legal Assistant II ORD-LU	In-Charge of Legal and Administrative concerns/Help Desk
10. Mayflor Marie L. Jumamil	AO V, ORD-PAU	Documentation Staff; Alternate Examiner;



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Examination Site 2

Tabaco National High School, Panal, Tabaco City

Name	Position	Role/Functions/Duties/Responsibilities
1. Elena Tasic	Principal IV, Tabaco NHS	In-Charge of the Examination Site
2. Jennifer Roaring	Asst. Principal II LOS	In-Charge of the Examination Site; Alternate Room Examiner; Help Desk
3. Leonilo Ravago	AO II	In-Charge of the Vicinity Map; Assists the RTWG; Help Desk
4. Rey Sylvestre Dionela	Security Guard	In-Charge of the Orderliness in the Exam Site; Peace & Order and Public Safety; Holding Area
5. Joel Alano	Janitor	Maintenance of Comfort Rooms and other Janitorial tasks
6. Marissa Lomibao	Nurse II	Medical Staff; Help Desk
7. Francia D. Borromeo	AA II, RO-QAD Member, RTWG	Head , Secretariat; QAME, Catering Services and Help Desk In-Charge of Masterlist of Examinees; Attendance Sheet; Food distribution to the Examiners, Proctors, etc
8. Donna D. Aringay	COS, QAD Member, RTWG	Administrative Support; Documentation; In-Charge of Attendance Sheet; Masterlist of Examinees; Food distribution to the Examiners, Proctors, etc; Help Desk
9. Domilyn G. Silerio (Onsite: Cam Sur NHS)	Atty. IV RO-ORD-Legal Unit	In-Charge of Legal and Administrative concerns/Help Desk

Examination Site 3

Marcial O. Ranola Memorial School (MORMS), Guinobatan, Albay

Name	Position	Role/Functions/Duties/Responsibilities
1. Alicia R. Lim	Principal IV, MORMS	In-Charge of the Examination Site
2. Angelica Guiriba	Asst. Principal II	In-Charge of the Examination Site; Alternate Room Examiner



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3. Sheila P. Nanoz	AO IV	In-Charge of the Vicinity Map; Assists the RTWG; Help Desk
4. Gaspar Odonon	Chief Security Guard	In-Charge of the Orderliness in the Exam Site; Peace & Order and Public Safety; Holding Area
5. Jude Morcozo	Utility Worker	Maintenance of Comfort Rooms and other Janitorial tasks
6. Celinda Mimay	Nurse	Medical Staff; Help Desk
7. Manuel F. Babasa	EPS, RO-QAD Member, RTWG	Head, Secretariat; QAME, Catering Services and Help Desk In-Charge of Masterlist of Examinees; Attendance Sheet; Food distribution to the Examiners, Proctors, etc
8. Jocelyn Villanueva	Statistician I, PPRD	Administrative Support; Documentation; In-Charge of Attendance Sheet; Masterlist of Examinees; Food distribution to the Examiners, Proctors, etc; Help Desk
9. Rodolfo Robles	AdAs I, ORD-LU	Administrative Support; Documentation; In-Charge of Attendance Sheet; Food distribution to the Examiners, Proctors, etc/Help Desk
10. Domilyn G. Silerio (Onsite: Cam Sur NHS)	Atty. IV RO-ORD-Lega Unit	In-Charge of Legal and Administrative concerns/Help Desk

Examination Site 4

Nabua National High School, Nabua, Camarines Sur

Name	Position	Role/Functions/Duties/ Responsibilities
1. Moises C. Cabida, Jr.	Principal, Nabua NHS	In-Charge of the Examination Site
2. Mardy R. Salazar	Asst. Principal II	In-Charge of the Examination Site; Alternate Room Examiner; Help Desk
3. Jeffrey S. Albania	Admin Staff	In-Charge of the Vicinity Map; Assists the RTWG; Help Desk
4. Rodel Camacho	Security Guard	In-Charge of the Orderliness in the Exam Site; Peace & Order



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		and Public Safety; Holding Area
5. Catalino Rull	Janitor/Utility Worker	Maintenance of Comfort Rooms and other Janitorial tasks
6. Josephine Occiano	Nurse	Medical Staff; Help Desk
7. Leo Madriaga	EPS, RO-QAD Member, RTWG	Head, Secretariat; QAME, Catering Services and Help Desk In-Charge of Masterlist of Examinees; Attendance Sheet; Food distribution to the Examiners, Proctors, etc
8. Alaster Kevin Palacio	AdAs I, RO-HRDD	Administrative Support; Documentation; In-Charge of Attendance Sheet; Masterlist of Examinees; Food distribution to the Examiners, Proctors, etc; Help Desk
9. Bea Anne P. Baroma	Atty. III RO-ORD-Legal Unit	In-Charge of Legal and Administrative concerns/Help Desk

Examination Site 5

Camarines Sur National High School, Naga City

Name	Position	Role/Functions/Duties/Responsibilities
1. Sulficio C. Alferez III	Principal IV, Camarines NHS	In-Charge of the Examination Site
2. Irma De Jesus	HT VI, English Department	In-Charge of the Examination Site; Alternate Room Examiner
3. Aireen B. Huelva	MT I	In-Charge of the Vicinity Map; Assists the RTWG
4. Eric Bala	Security Guard	In-Charge of the Orderliness in the Exam Site; Peace & Order and Public Safety; Holding Area
5. Sonny Brizo	Janitor	Maintenance of Comfort Rooms and other Janitorial tasks
6. Israel F. Parra	Medical Officer IV, RO-ESSD	Medical Staff/Help Desk
7. Lorenzo J. Avenido, Jr.	Dorm Manager RO-HRDD	Head, Secretariat; QAME, Catering Services and Help Desk



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		In-Charge of Masterlist of Examinees; Attendance Sheet; Food distribution to the Examiners, Proctors, etc
8. Aldrin Rellama	AA VI, AD-AMS	Administrative Support; Documentation; In-Charge of Attendance Sheet; Masterlist of Examinees; Food distribution to the Examiners, Proctors, etc; Help Desk
9. Domilyn G. Silerio	Atty. IV RO-ORD-Legal Unit	In-Charge of Legal and Administrative concerns/Help Desk

Name	Position	Role/Functions/Duties/Responsibilities
Finance Personnel		
1. Rose Ann B. Tubig	Chief AO, RO-FD	Management of Funds
2. Joy Margallo	Accountant III, RO-FD	Management of Funds
3. Cathy Rose Serrano	Accountant I, RO-FD	In-Charge of Processing of 2023 NQESH Budget
4. Aily Alcera	AO V, AD-Cash Section	Regional Cashier/Finance Staff
5. Therese Banadera	AO I, AD-Cash Section	Disbursing Officer/Finance Staff
RO Drivers		
1. Peter Bolanos	RO V Driver	Service Driver
2. Greg Abuid	ROV Driver	Service Driver
3. Jose Nonato Nepumoceno	ROV Driver	Service Driver
4. Sherwin Torres	ROV Driver	Service Driver