DepEd-Division of Catanduanes
RECORDS SECTION
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Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V – (Bikol)
TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

25 November 2026

DIVISION MEMORANDUM
No. 1401, s. 2026

CONDUCT OF LEARNING ENGLISH THROUGH STORIES (L.E.T.S. READ) PROGRAM: 60-DAY READING CHALLENGE ORIENTATION, LAUNCH AND TEACHER TRAINING

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID & SGOD
Public Schools District Supervisor of San Miguel North District
Elementary and Secondary School Heads of: Tobrehon ES, Caglatawan ES, San Marcos ES, and JMA-Tucao ES
All Others Concerned

1. In support to the Project 6Bs: Bawat Batang Bicolano Bihasan Bumasa at Bumilang: A Multi-Stakeholder Approach for Improving Literacy and Numeracy Skills of Learners of DepEd Region V, this Office through the SGOD-Social Mobilization and Networking Unit, in coordination with the Curriculum Implementation Division and in partnership with Corazon S. Atayde Memorial Foundation will be conducting the **L.E.T.S. Read: 60-Day Reading Challenge Orientation, Launch and Teacher Training** to the four (4) adopted Last Mile Schools of San Miguel North District on **December 9-11, 2026**.

2. The Learning English Through Stories (L.E.T.S) Read is a program aimed to encourage love for reading in children, especially those most in need and in danger of falling through the cracks. The program complements the efforts of the DepEd SDO Catanduanes along with the selected schools in bringing out the best in their learners, allowing them to reach their full potential.

3. The activity shall be facilitated by the staff of CSAM Foundation with the following dates:

Date	Activity	Venue
December 9, 2026	Arrival, Courtesy visit, and MOA Signing 60-Day Reading Challenge Orientation, Launch and Teacher Training	A.M. – SDS Office P.M. – San Marcos ES
December 10, 2026	60-Day Reading Challenge Orientation, Launch and Teacher Training	A.M. – Caglatawan ES P.M. – Tobrehon ES
December 11, 2026	60-Day Reading Challenge Orientation, Launch and Teacher Training	A.M. – JMA Tucao ES

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4. The participants to this activity are the school heads, teachers, identified scholars and parents of the adopted school.

5. The School Heads of the adopted schools shall take charge of the necessary preparations at the school level to ensure the success and smooth flow of the program, in coordination with the SGOD-SocMobNet Unit.

6. Attached is the activity matrix for reference.

7. Expenses relative to this activity shall be charged against Local Funds/School MOOE/Other fund sources subject to the usual accounting and auditing rules and regulations. Meals during the *60-Day Reading Challenge Orientation, Launch and Teacher Training* shall be shouldered by the CSAM Foundation.

8. For information, guidance and compliance.

MA. JEANY T. ABAYON
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

SGOD/SocMobNet/mbb
11/25/2026

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Enclosure to Division Memorandum No. 1401, s. 2026

ACTIVITY MATRIX

DAY 1

ARRIVAL, COURTESY VISIT & MOA SIGNING			
Date: December 9, 2026 (AM) **Venue:** ***DepEd Division Office*** **Participants:** CSAMF representative(s), SDO officials			
Start Time	**End Time**	**Duration (mins)**	**Topic/ Activity**
9:20 AM	9:50 AM	0:30:00	Arrival at Virac Airport, Travel to SDO
9:50 AM	10:30 AM	0:40:00	Courtesy Call with SDS Abayon & MOA Signing
L.E.T.S. READ : 60-DAY READING CHALLENGE ORIENTATION, LAUNCH & TEACHER TRAINING			
Date: December 9, 2026 (PM) **Venue:** ***San Marcos ES*** **Participants:** All teachers and school head, Parents, Scholars			
Start Time	**End Time**	**Duration (mins)**	**Topic/ Activity**
Part I. Preliminaries			
1:00 PM	1:15 PM	0:15:00	Registration
1:15 PM	1:45 PM	0:30:00	Survey of Students
Part II. Program Proper			
1:45 PM	2:45 PM	1:00:00	Parent Orientation
2:45 PM	3:15 PM	0:30:00	Launch
3:15 PM	3:30 PM	0:15:00	Break
3:30 PM	4:30 PM	1:00:00	Teachers Training
TOTAL DURATION		**3:30:00**	

DAY 2

L.E.T.S. READ : 60-DAY READING CHALLENGE ORIENTATION, LAUNCH & TEACHER TRAINING			
Date: December 10, 2026 (AM session) **Venue:** ***Caglatawan ES*** **Participants:** All teachers and school head, Parents, Scholars			
Start Time	**End Time**	**Duration (mins)**	**Topic/ Activity**
Part I. Preliminaries			
8:00 AM	8:15 AM	0:15:00	Registration
8:15 AM	8:45 AM	0:30:00	Survey of Students
Part II. Program Proper			
8:45 AM	9:45 AM	1:00:00	Parent Orientation
9:45 AM	10:15 AM	0:30:00	Launch
10:15 AM	10:30 AM	0:15:00	Break
10:30 AM	11:30 AM	1:00:00	Teachers Training
TOTAL DURATION		**3:30:00**	

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Date: December 10, 2026 (PM session)
Venue: *Tobrehon ES*
Participants: All teachers and school head, Parents, Scholars

Start Time	End Time	Duration (mins)	Topic/ Activity
Part I. Preliminaries			
1:30 PM	1:45 PM	0:15:00	Registration
1:45 PM	2:15 PM	0:30:00	Survey of Students
Part II. Program Proper			
2:15 PM	3:15 PM	1:00:00	Parent Orientation
3:15 PM	3:45 PM	0:30:00	Launch
3:45 PM	4:00 PM	0:15:00	Break
4:00 PM	5:00 PM	1:00:00	Teachers Training
TOTAL DURATION		**3:30:00**	

DAY 3

L.E.T.S. READ : 60-DAY READING CHALLENGE ORIENTATION, LAUNCH & TEACHER TRAINING

Date: November 20, 2026 (PM)
Venue: *JMA Tucao ES*
Participants: All teachers and school head, Parents, Scholars

Start Time	End Time	Duration (mins)	Topic/ Activity
Part I. Preliminaries			
10:00 AM	10:15 AM	0:15:00	Registration
10:15 AM	10:45 AM	0:30:00	Survey of Students
Part II. Program Proper			
10:45 AM	11:45 AM	1:00:00	Parent Orientation
11:45 AM	1:00 PM		Lunch Break
1:00 PM	1:30 PM	0:30:00	Launch
1:30 PM	1:45 PM	0:15:00	Break
1:45 PM	2:45 PM	1:00:00	Teachers Training
TOTAL DURATION		**3:30:00**	

Activity	Description
Survey	Baseline survey to assess reading level of learners
Parent Orientation	Overview of the program and roles as parents
Launch	Turnover of Kits
Teacher Training	Roles and responsibilities, program deliverables

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