DepEd-Division of Catanduanes
RECORDS SECTION
RELEASED
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Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)
TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

20 November 2026

DIVISION MEMORANDUM
NO. 1385 s, 2026

ADVISORY 3 TO DIVISION MEMORANDUM NO. 1259 S. 2026 RE: ENHANCEMENT TRAINING ON EARLY CHILDHOOD CARE AND DEVELOPMENT (ECCD) ADMINISTRATION FOR KINDERGARTEN TEACHERS, SCHOOL HEADS, AND PUBLIC SCHOOLS DISTRICT SUPERVISORS

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors/ District-In-Charge
Public Elementary & Secondary School Heads
Kindergarten Teachers
All Others Concerned

1. In connection with Division Memorandum No. 1259, s. 2026, relative to the **Enhancement Training on Early Childhood Care and Development (ECCD) Administration for Kindergarten Teachers, School Heads, and Public Schools District Supervisors, scheduled on November 20–22, 2026, at Victor Hall, VTC, Virac, Catanduanes,** this Advisory is hereby issued to clarify the entitlement of participants to Service Credits and/or Compensatory Time-Off (CTO).

2. Considering that November 21 and 22, 2026 fall on Saturday and Sunday, respectively, eligible participants shall be entitled to 1.5 days of Service Credits and/or Compensatory Time-Off (CTO) for each day of service rendered, subject to applicable guidelines and approval, pursuant to DepEd Order No. 013, s. 2024, or the Revised Guidelines on the Grant of Vacation Service Credits for Teachers, and CSC-DBM Joint Circular No. 02, s. 2015, on overtime services and CTO for government employees.

3. Immediate dissemination of and compliance with this Advisory are hereby directed.

By Authority of the Schools Division Superintendent:

EVA S. TOLENTINO
Administrative Officer V

CID/GLC
20 Nov2026