

Republic of the Philippines Department of Education Region V (Bicol) DIVISION OF CATANDUANES Vipac, Catandonnes



MEMORANDUM

TO

Public Schools District Supervisors

Coordinating Principals
Elementary School Heads

FROM

JOSE L. DONCILLO, CESO VI

Schools Division Superintendent

SUBJECT

Submission of Form 48 for Kinder Volunteer Teachers (KVT)

DATE

January 7, 2015

This is to inform everyone that as per records by this office, there are still KVT who did NOT yet received their honorarium last School Year 2014-2015. With this, you are hereby advised to please submit all the Form 48 of those concerned teachers on or before **January 15**, 2015.

Likewise, please instruct also your KVT to submit their Form 48 starting this month of January 2015 by District and be submitted directly ATTN: MS. GINA L. CUSTODIO, Division Coordinator for Kindergarten.

For information, guidance and compliance.