



*Republic of the Philippines*  
**Department of Education**  
Region V (Bicol)  
**DIVISION OF CATANDUANES**  
Virac, Catanduanes



August 19, 2013

**Memorandum:**


TO: All Elementary and Secondary School Heads

In keeping with the mandates of DepEd Order No. 52, s. 2011, a conference of all **Elementary and Secondary YES-O advisers and Presidents** will be conducted on **August 23, 2013**, 1:00 p.m. at the Division Office Conference Hall C. This meeting aims to discuss the following agenda:

1. Organization of the Division Federated YES-O
2. Familiarize the YES-O adviser and Presidents of DepEd Order No. 93, s. 2011 entitled Mandated Programs, Projects and Activities, Various Forms and Targets pertinent to the Youth for Environment in Schools (YES) Program

Travel and other incidental expenses related to this activity shall be charged against MOOE funds subject to the usual accounting and auditing rules and regulations.

Immediate and wide dissemination of this memorandum to all concerned is desired.

  
**JOSE L. DONCILLO, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge