

Republika ng Pilipinas
Kagawaran ng Edukasyon

REHIYON V - (Bikol)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

MEMORANDUM

To : **PERCY A. RIMA**
School Principal I
Baldoc Integrated School


MARY JANE S. RIMA
Head Teacher III
Marambong Elementary School

From : **MA. JEANY T. ABAYON**
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools

Subject: **RESCHEDULING OF THE CONDUCT OF TNT (TSINELAS NI TOMAS) PROJECT FOR RELIEF & SCHOOL SUPPORT OPERATIONS BY TWO SILVER COINS CHARITY VOLUNTEERS INC.**

Date : January 6, 2026

1. Please be informed that the **Project TNT (Tsinelas ni Tomas) Relief & School Support Operations**, organized by Two Silver Coins Charity Volunteers Inc., has been rescheduled. Originally set for December 6, 2025, the activity will now take place on **January 10, 2026**.
2. The volunteer team is scheduled to arrive at San Andres Port on January 9, 2026. To ensure the orderly execution of the project, all concerned School Heads are directed to maintain proactive coordination with the SGOD-Social Mobilization and Networking Unit and the designated representatives of the partner organizations
3. Travel and other incidental expenses relative to this activity shall be charged against the Local Funds/School MOOE, subject to the usual accounting and auditing rules and regulations.
4. Participants to this activity are entitled to a Compensatory Overtime Credit (COC) pursuant to CSC and DBM Joint Circular No. 02, s. 2015 entitled "Policies and Guidelines on Overtime Services and Overtime Pay for the Government Employees".
5. For information, guidance and compliance.


MA. JEANY T. ABAYON
Assistant Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent