

APR 2 8 2016

Memorandum To

Chiefs, CID and SGOD

Education Program Supervisors Public Schools District Supervisors

Elementary and Secondary School Heads

Section Heads

Senior Education Program Specialists

Education Program Specialists Division Information Officer

Division Librarian Planning Officer

Project Development Officers

From

SOCORRO V. DELA ROSA, CESO VI

Schools Division Superintendent

Subject

RESCHEDULING OF 2ND REGULAR DIVISION MANCOM MEETING

Date

April 27, 2016

- Please be informed that the 2nd Regular Division MANCOM Meeting scheduled on May 5, 2016 at San Andres Vocational School is moved to May 7, 2016, 8:00 AM 5:00 PM at San Miguel Central Elementary School due to the COMELEC Refresher Training/Final Briefing of Supervisors and Support Staff.
- 2. A one (1) day service credit/COC will be granted since May 7, 2016 falls on a Saturday.
- For information and guidance.