

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

No.	Position Title (Parent/Child Title, if applicable)	Parent/Child No.	Salary/ Job Pay Grade	Monthly Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	MASTER TEACHER I	OSEC-DECSB-MTCHR1-393124-1998	18	43,681.00	BACHELOR OF ELEMENTARY EDUCATION (BEED) OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION, AND 18 UNITS FOR A MASTER'S DEGREE IN EDUCATION OR ITS EQUIVALENT	NONE REQUIRED	3 YEARS RELEVANT EXPERIENCE	RA1080 (TEACHER)		DIVISION OF CATANDUANANES (ELEMENTARY)
2	MASTER TEACHER I	OSEC-DECSB-MTCHR1-393252-1998	18	43,681.00	BACHELOR OF ELEMENTARY EDUCATION OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION, AND 18 UNITS FOR A MASTER'S DEGREE IN EDUCATION OR ITS EQUIVALENT	NONE REQUIRED	3 YEARS RELEVANT EXPERIENCE	RA1080 (TEACHER)		DIVISION OF CATANDUANANES (ELEMENTARY)
3	HEAD TEACHER III	OSEC-DECSB-HTEACH3-390638-1998	16	36,628.00	BACHELOR'S DEGREE IN ELEMENTARY EDUCATION OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS	24 HOURS OF RELEVANT TRAINING	HEAD TEACHER FOR 2 YEARS OR TEACHER IN CHARGE FOR 2 YEARS OR TEACHER FOR 5 YEARS	RA1080 (TEACHER)		DIVISION OF CATANDUANANES (ELEMENTARY)
4	TEACHER III	OSEC-DECSB-TCH3-394677-1998	13	28,276.00	BACHELOR OF ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL EDUCATION UNITS	NONE REQUIRED	2 YEARS RELEVANT EXPERIENCE	RA1080 (TEACHER)		DIVISION OF CATANDUANANES (ELEMENTARY)
5	TEACHER II	OSEC-DECSB-TCH2-399538-1998	12	26,062.00	BACHELOR OF ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL EDUCATION UNITS	NONE REQUIRED	1 YEAR RELEVANT EXPERIENCE	RA1080 (TEACHER)		DIVISION OF CATANDUANANES (ELEMENTARY)
6	TEACHER II	OSEC-DECSB-TCH2-390074-2011	12	26,062.00	BACHELOR OF ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL EDUCATION UNITS	NONE REQUIRED	1 YEAR RELEVANT EXPERIENCE	RA1080 (TEACHER)		DIVISION OF CATANDUANANES (ELEMENTARY)
7	TEACHER II	OSEC-DECSB-TCH2-390051-2006	12	26,062.00	BACHELOR OF ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL EDUCATION UNITS	NONE REQUIRED	1 YEAR RELEVANT EXPERIENCE	RA1080 (TEACHER)		DIVISION OF CATANDUANANES (ELEMENTARY)
8	TEACHER I	OSEC-DECSB-TCH1-419421-1998	11	23,877.00	BACHELOR OF ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL UNITS IN EDUCATION	NONE REQUIRED	NONE REQUIRED	RA1080 (TEACHER)		DIVISION OF CATANDUANANES (ELEMENTARY)
9	TEACHER I	OSEC-DECSB-TCH1-396592-2018	11	23,877.00	BACHELOR OF ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL UNITS IN EDUCATION	NONE REQUIRED	NONE REQUIRED	RA1080 (TEACHER)		DIVISION OF CATANDUANANES (ELEMENTARY)
10	TEACHER I	OSEC-DECSB-TCH1-393277-2015	11	23,877.00	BACHELOR OF ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL UNITS IN EDUCATION	NONE REQUIRED	NONE REQUIRED	RA1080 (TEACHER)		DIVISION OF CATANDUANANES (ELEMENTARY)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 15, 2021.

1. Letter of Intent
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph; For the last 3 years signed by the immediate head;
3. Updated School Record
4. Updated Salary Receipt
5. Last approved appointment
6. Photocopy of certificate of eligibility/validity/licenses;
7. Photocopy of Transcript of Records.
8. Certificate of Relevant Trainings/Seminars attended; and
9. Other document relevant to the position applied for.
10. For more details, please contact 06291383325

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

SUSAN S. COLLANO
Asst. Schools Division Superintendent
OIC - Office of the Schools Division Superintendent
DepED - SDO Catanduanes, San Roque, Virac, Catanduanes
personnelsection.ctd@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

The agency upholds Equal Employment Opportunity Principle. That this shall be no discrimination in selection of employees on account of age, sex, gender, civil status, disability, religion, ethnicity, social status, income class, paternity and filiation, political affiliation or other similar factors/personal circumstances which run counter to the principles of merit, fitness for the job and equal opportunity.



March 3, 2021
MAYHELLE B. LAIVE
Administrative Officer IV

Date: _____

Handwritten signature

CS Form No. 9
Revised 2018

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Electronic copy to be submitted to the CSC FO must be in MS Excel format.

MARICHELLE B. LLAVE
Administrative Officer IV

Date: March 3, 2021

No.	Position Title (Parentetical Title, if applicable)	Plantilla Item No.	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
				Education	Training	Experience	Eligibility		
1	SENIOR BOOKKEEPER	08EC-DECSB-SRBK-390011-2008	19,593.00	COMPLETION OF TWO-YEAR STUDIES IN COLLEGE	4 HOURS OF RELEVANT TRAINING	1 YEAR RELEVANT EXPERIENCE	CAREER SERVICE (SUB PROFESSIONAL/FIRST LEVEL ELIGIBILITY)		BAGAMANOC RURAL DEVELOPMENT HIGH SCHOOL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 13, 2021

1. Letter of Intent
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
3. Performance rating for the last 3 years signed by the immediate head;
4. Updated Service Record;
5. Last approved appointment;
6. Photocopy of certificate of eligibility/rating/license;
7. Photocopy or Transcript of Records;
8. Certificate of Relevant trainings/seminars attended; and
9. Other document relevant to the position applied for.
10. For more details, please contact 09291383325

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SUSAN S. COLLANO
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent
DepEd - SDO Catanduanes, San Roque, Virac, Catanduanes
personnelsection.ctd@deped.gov.ph

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