



Republic of the Philippines DEPARTMENT OF EDUCATION Region V(Bicol)

SCHOOLS DIVISION OFFICE OF CATANDUANES

Virac, Catanduanes

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lepEd, Division of Catandua

AUD Z

RECORDS SECTION

en Clenature:

ing:

Memorandum

To:

Ricky Tid

Mary Ann Gonzales

Rhona Columna

Edna Marquez

Cynthia Regis Prince Lee Burce SACES Calatagan ES

Bato CES

Tinago ES

Taytay ES

SACES

Thru the PSDS / Principal

From:

Socorro V. Dela Rosa, CESO V.

Subject: Preparation of Materials of Division Elementary Press Conference

Date: 27 Agosto, 2019

You are hereby advised to report to SDO at 8:00 o'clock in the morning to prepare necessary materials for the Division Elementary Press Conference and to report the result of Zonal Press Conference.

Attendance is a must.

Travel expenses are chargeable to MOOE subject to the usual accounting and auditing rules and regulations.