



Republic of the Philippines
Department of Education
Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES
BIDS AND AWARDS COMMITTEE (BAC)

INVITATION TO BID

PROCUREMENT OF DIGITAL TABLETS

1. The **Schools Division Office of Catanduanes** through the **General Appropriation Act (GAA) CY 2021** intends to apply the sum of **Seven Million Six Hundred Ten Thousand Four Hundred Pesos Only (Php 7,610,400.00)**, being the Approved Budget for the Contract (ABC) to payments under the contract for the **Procurement of Digital Tablets**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Schools Division Office of Catanduanes** now invites bids for the above Procurement Project, **Delivery of the Goods is required thirty (30) calendar days**. Bidders should have completed, **within three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II Instruction to Bidders.

Name of Project: **Procurement of Digital Tablets**

Approved Budget for the Contract: **Php 7,610,400.00**

Specific Requirement:

Item No.	Description	Quantity
1.	Digital Tablets	755 units
	Specifications: Processor: Quad-core 2.0 GHz Memory: 3 GB Display Size: 8.0 inches Display Type: TFT/IPS LCD Display Display Resolution: 800x1280 pixels Storage: 32 GB Camera: Front and Rear (Main Camera 8MP) Network: 4G LTE(Optional, Preferred) WIFI 802.11 a/b/g/n Bluetooth Interface: Micro USB or Type C 3.5 mm jack OS: Android 9.0	

3. Bidding will be conducted through open competitive bidding procedures using non-discretionary *pass/fail* criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country





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the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Prospective bidders may obtain further information from Schools Division Office of Catanduanes and inspect the Bidding Documents at the address given below during Monday to Friday from 8:00 AM to 5:00 PM.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **October 7, 2021 to October 26, 2021** from the given address and website below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest guidelines issued by the GPBB, in the amount of **Ten Thousand Pesos Only (Php 10,000.00)**. The Procuring Entity shall allow the bidder to present proof of payment for the fees in person.
6. The schools Division Office of Catanduanes will hold a **Pre-bid Conference on October 14, 2021 at 9:00 AM** at SDO-Conference Hall A which shall be open to prospective bidders.
7. Bids must be duly receive by the BAC Secretariat through manual submission at the office address indicated below on or before **October 26, 2021 at 9 AM**. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on **October 26, 2021 at 9 AM** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend to the activity.
10. Prior to Bid Opening, representative of bidders should present and submit to the BAC a **Special Power of Attorney** stating the detailed activities which he/she will perform relative to the bidding at hand.
11. The **Schools Division Office of Catanduanes** reserves the right to reject any and all bids, declare a failure of bidding or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 or the 2016 Revised IRR of RA 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

MA. LUISA T. DELA ROSA
Chairman, Bids and Awards Committee
DepED, Division Office, Virac, Catanduanes
CP No. 09476099689

MA. LUISA T. DELA ROSA
BAC Chairman





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PROJECT SCHEDULE

No.	ACTIVITY	DURATION (days)	START	END
1.	Pre-Procurement Conference	1 CD		
2.	Advertisement/Posting of Invitation to Bid	7 CD	10/7/2021	10/13/2021
3.	Issuance of Bidding Documents		10/7/2021	10/26/2021
4.	Pre-Bid Conference	1 CD	10/14/2021, 9 AM	
5.	Deadline of Submission and Receipt of Bids/Bid Opening	1 CD	10/26/2021, 9 AM	
6.	Bid Evaluation	1 CD	10/27/2021	
7.	Post-Qualification	2 CD	10/28- 29/2021	
8.	Approval of Resolution/Issuance of Notice of Award	1 CD	11/2/2021	
9.	Contract Preparation and Signing	1 CD	11/3/2021	
10.	Approval of contract by Higher Authority	1 CD	11/4/2021	
11.	Issuance of Notice to Process	1 CD	11/5/2021	


MA. LUISA T. DELA ROSA
 BAC Chairman


MARY JEAN S. ROMERO
 Vice-Chairman


NELSON T. SICIO
 Member


ROMEL G. PRATAJEN
 Member


GINA L. CUSTODIO
 Member


MA. CIELO C. TUBALE
 Member


AROLINE T. BORJA
 Member


EVA S. TOLENTINO
 Head-BAC Secretariat

JESSLYN T. TAWAY
 EPS (LRMDS)

