



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



DIVISION MEMORANDUM No. 37, s. 2013

TO: Public Schools District Supervisors
Elementary School Heads
Grade One Teachers Concerned

FROM: **JOSE L. DONCILLO, CESO VI**
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

SUBJECT: **DIVISION SEMINAR-WRITESHOP ON ORTHOGRAPHY AND PRIMER PREPARATION**

DATE: June 17, 2013

1. In order to strengthen the implementation of the Mother Tongue Based Multilingual Education (MTB-MLE) cognizant to Republic Act No. 10533 and as one of the features of the K to 12 Basic Education Program, this Division shall hold a **Division Seminar-Writershop on Orthography and Primer Preparation on June 27-29, 2013 at the Division Office Conference Hall A.**
2. Specifically, this writershop aims to prepare and write ;
 - a. working orthography in the 11 municipalities of Catanduanes for MTB-MLE subject in K to 12
 - b. language primer and short stories for teachers and learners in grade one
3. Participants (see enclosure 1) shall bring a copy of an original story in their locality (summarized in a paragraph or two) ,1 laptop with outlet per district, smart broadband or globe tattoo (plug-it) and collection of stories in their area. Since June 29 fall on a Saturday, 1 day service credit and COC shall be granted to trainers and participants .
4. **NO REGISTRATION FEE** shall be collected. Participants will be served with free lunch. Transportation and other incidental expenses is charged against school's MOOE subject to usual accounting and auditing rules and regulations.
5. Trainers (see enclosure 2) shall report to Dr. Gina B. Pantino, EPS I (English), Division MTB-MLE Coordinator, for a final conference and orientation on **June 18, 2013 @ 3:00 p.m. at the Division Office Terrace.** Attached is the Enclosure 3 for the Training Schedule.
6. For information, wide dissemination and compliance.

To be indicated in the **Perpetual Index** under the following subjects:

SEMINARS MTB- MLE K to 12 WRITESHOP

Enclosure No. 1 to Division Memorandum No. 37, s. 2013

LIST OF GRADE ONE TEACHER- WRITERS

Bagamanoc South District

1. Nemia Villaluna - Bagamanoc Central ES
2. Ma. Victoria Vega - San Rafael ES
3. Murita Villaflor - Bagamanoc Central

Bagamanoc North District

1. Melanie Tellerba - Bugao Central ES
2. Cherry Soledad - Bugao Central ES
3. Ginny Angulo - San Vicente ES

Baras South District

1. Joyly Briones - Baras Central ES
2. Sharon Corteza - Baras Central ES
3. Myrna Teves - Paniquihan ES

Baras North District

1. Rezel Bodota - Agban Central ES
2. Bella Tesorero - Agban Central ES
3. Alice Dio - San Miguel ES

Bato East District

1. Edelyn Tenerife - Bato Central ES
2. Teresita Tasarra - Bato Central ES
3. Genevieve Tapit - San Roque ES

Bato West District

1. Edna Manlangit - Cabugao Integrated School
2. Alma Manlangit - Cabugao Integrated School
3. Julieta Bernal - Guinobatan ES

Caramoran North District

1. Ma. Elena Cipriano - Caramoran Central ES
2. Evelyn De la Rosa - Tubli ES
3. Marife Cenon - Panique ES

Caramoran South District

1. Janet Idanan - Datag Central ES
2. Ma. Yolly Seña - Bocon ES
3. Gemma Frondoza - Sabloyon ES

Gigmoto District

1. Carmelo Tatad - Gigmoto Central ES
2. Marites Dayawon - Gigmoto Central ES
3. Jane Tatel - Gigmoto Central ES

Pandan East District

1. Marissa Baltazar - Tabugoc Central ES
2. Mercia Bernardino - Baldoc ES
3. Elvin Trinidad - Marambong ES

Pandan West District

1. Amelita Lopez - Pandan Central ES
2. Marivic Bueson - Bagawang ES
3. Jason Lopez - San Rafael ES

Panganiban District

1. Cynthia Cueva - Panganiban Central ES
2. Mary Joy Valledor - Alinawan ES
3. Thelma Vallespin - Burabod ES

San Andres East District

1. Junalet Nazareno - SACES
2. Lea Villarino - Palawig ES
3. Alma de la Torre - Lictin ES

San Andres West District

1. Rosemarie Masagca - Cabcab Central ES
2. Edna Bongalos - Manambrag ES
3. Marissa Pajar - JMA Askad ES

San Miguel North District

1. Gladys Bagadiong - Alma ES
2. Analyn Tabuzo - Kilikilihan ES
3. Josephine Bulia - Siay ES

San Miguel South District

1. Felisa Torreja - San Miguel Central ES
2. Josie Publico - Katipunan ES
3. Antonette Tatel - Obo ES

Viga East District

1. Marvic Francisco - Magsaysay ES
2. Analyn Valderama - Tambongon ES
3. Nerissa Teves - Begonia ES

Viga West District

1. Arlene Tudio - Viga Central ES
2. Ricshell Ogena - San Vicente ES
3. Rosemarie Buendia - Summit ES

Virac North District

1. Ma. Theresa Vargas- San Vicente ES
2. Osita Llano - Virac Pilot ES
3. Geralyn Belleza - Danicop ES

Virac South District

1. Amor Dolores - Batag ES
2. Leny Asuncion - Hawan ES
3. Lucita Tapia - Antipolo ES

Enclosure No. 2 to Division Memorandum No. 37, s. 2013***LIST OF TRAINERS/FACILITATORS***

1. Dr. Gina B. Pantino - EPS I (English), Division MTB-MLE Coordinator
2. Mrs. Gina L. Custodio - P-III, Virac Pilot ES, Virac North
3. Eva Tabuzo - MT I, Virac Pilot ES, Virac North
4. Ma. Cecilia Tatel - Tr. II, Virac Pilot ES, Virac North
5. Arlene T. Perlas - Tr. III, Sto. Cristo ES, Virac South

**TRAINING SCHEDULE
DIVISION SEMINAR-WRITESHOP ON ORTHOGRAPHY AND PRIMER PREPARATION
June 27-29, 2013
Division Office Conference Hall A**

Day 1: June 27, 2013

O.D.: Arlene

Time	Topics/Activities	Facilitator
7:00 – 8:00	REGISTRATION	
8:00- 9:00	Opening Program	
9:00- 10:30	Overview of the MTB-MLE subject	Dr. Gina B. Pantino
10:30- 10:45	Health Break	
10:45 – 11:45	Presentation of Short Stories in the local language	Mrs. Gina L. Custodio
11:45- 1:00	LUNCH BREAK	
1:00 – 2:00	How to make a Working Orthography of your language	Mrs. Arlene Perlas
2:00- 4:00	Frequency Count of Letters	Mrs. Arlene Perlas
4:00-5:00	Presentation of Outputs	

Day 2 : June 28, 2013

O.D. : Eva

Time	Topics/ Activities	Facilitator
7:00 – 8:00	M O L	
8:00 - 9: 00	How to write children’s stories Developing Stage 1	Mrs. Eva Tabuzo
9:00 – 10: 00	How to write children’s stories Developing Stage 2	Mrs. Arlene Perlas
10:00 – 10:15	Health Break	
10:15 - 11:45	Writeshop on Stage 1	
11:45 - 1:00	LUNCH BREAK	
1:00 – 2:00	Writeshop on Stage 2	
2:00 – 4:00	Finalization of Stage 1 and 2 Stories	
4:00 – 5:00	Presentation of Short Stories (by municipalities)	

Day 3 : June 29, 2013

O.D.: Cecil

Time	Topics/Activities	Facilitator
7:00 – 8:00	M O L	
8:00 – 9:00	How to make a Primer	Mrs. Gina L. Custodio Mrs. Ma. Cecilia Tatel
9:00 – 11: 45	Writeshop on Primer preparation	
11:45 – 1:00	LUNCH BREAK	
1:00 – 2:00	Primer Writeshop	
2:00 – 3:00	Presentation of primer	
3:00 – 5:00	Closing Program	



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MEMORANDUM TO:

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The 60 participant-writers to the Division Seminar Writeshop on Orthography and Primer Preparation pursuant to Division Memorandum No. 37, s. 2013 are advised to meet and finalize their outputs on Primer, Orthography and additional Short Stories on **July 5 and 6, 2013** in their respective districts.

The said outputs should be submitted in Division Office on or before **July 10, 2013** attn : Dr. Gina B. Pantino, EPS I (English), Division MTB MLE Coordinator.

Attendance of the participants on July 6, 2013 (Saturday) is charged to service credits. Necessary assistance of the PSDS and School Head as regards printing, coupon bonds and other materials is enjoined.

Immediate dissemination of this memorandum is desired.

JOSE L. DONCILLO, CESO VI
Assistant Schools Division Superintendent
Officer- In- Charge

Reference:

Division Memorandum No. 37, s. 2013