Republic of the Philippines

Department of Education

06 APR 2016

DepEd O R D E R
No. 20 , s. 2016

ENCODING, HOUSEKEEPING, AND UPDATING OF STATUS OF ALTERNATIVE LEARNING SYSTEM (ALS) FOR CALENDAR YEAR (CY) 2015 AND *ABOT-ALAM* LEARNER PROFILES FOR CYs 2014 AND 2015 ON THE LEARNER INFORMATION SYSTEM (LIS)

To: Undersecretaries
        Assistant Secretaries
        Bureau and Service Directors
        Regional Secretary, ARMM
        Regional Directors
        Schools Division Superintendents
        Public and Private Elementary and Secondary Schools Heads
        All Others Concerned

1.   In line with the effort of the Department of Education (DepEd) to establish a complete and accurate database of learners, the Learner Information System (LIS) will be open from April 6 to May 15, 2016 to allow **Encoding, Housekeeping, and Updating of Status of Alternative Learning System (ALS) for Calendar Year (CY) 2015 and *Abot-Alam* Learner Profiles for CYs 2014 and 2015 on the LIS**. This is to address discrepancies in the reports submitted by the schools divisions vis-à-vis the actual data in the LIS, as well as to support the downloading of 2015 continuing funds for the implementation of *Abot-Alam* in 2016.

2.   In this regard, all learning facilitators are requested to do the following:

   a. Review and clean up *Abot-Alam* data that are currently in the LIS;

      i. Tag all *Abot-Alam* learners who were not initially tagged as *Abot-Alam* at the time of the encoding/uploading in the LIS in the previous years;
      ii. In cases where there were *Abot-Alam* Department of Education (DepEd) Procured implementers who previously requested DepEd Delivered implementers to encode their learners in the LIS on their behalf, the said DepEd Delivered implementers shall *unenrol* the learners so that the DepEd Procured implementers can *enrol* their own learners and tag them as *Abot Alam*; and
      iii. Regular ALS implementers who served learners who were mapped under *Abot-Alam* shall tag said learners as *Abot-Alam*.

   b. Encode the data of all *Abot-Alam* learners enroled in ALS but are not yet registered in the LIS; and

   c. Encode the data of all out of school youths (OSYs) mapped for basic education but not yet enroled. The Literacy Volunteer, Mobile Teacher or District ALS coordinator who conducted the mapping shall use the new **LIS Form for *Abot-Alam* out of school children (OSC)/OSY Mapped for Basic Education.**

TO: Public Schools District Supervisors
        District ALS Coordinators
        Mobile Teachers
        Abot-Alam Teachers

April 13, 2016

APR 1 4 2016

For your information, guidance and compliance.

SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent
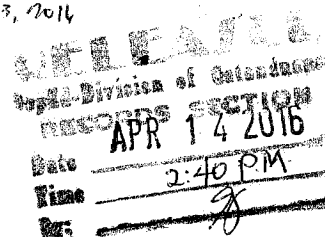
3. For Items 2.b and 2.c on page 1, DepEd Procured *Abot-Alam* (*Abot-Alam* literacy volunteers) shall follow these steps:

    a. Persons-in-charge of the *Abot-Alam*/ALS programs shall download the LIS Form for ALS DepEd-Procured and Partners CY 2015 Template from the LIS *Help* page or through this URL: **lis.deped.gov.ph/help**;

    b. They shall fill-out the template with complete and accurate information on learners who have attended ALS programs for CYs 2014 and 2015; and

    c. They shall submit the completed masterlist to the Division Education Program Supervisor for ALS. He or she shall then upload the completed masterlist and update the status of the learners in the LIS.

4. The schools division superintendents, through the School Governance and Operations Division – Planning and Research Units, and the Information Technology officers shall jointly provide technical assistance and resources, as necessary, to the schools to ensure compliance in uploading and housekeeping of *Abot-Alam* learners.

5. To meet the LIS target schedules, all personnel involved in the LIS at the school district and schools division levels are allowed to render overtime (OT) services during weekdays, weekends and holidays when necessary. At the school level, these OT services can be converted to service credits.

6. For more information and clarifications, all concerned may contact the **Abot-Alam Secretariat** at telephone no. (02) 637-9814, and LIS HelpDesk at icts.usd@deped.gov.ph.

7. Immediate dissemination of and strict compliance with this Order is directed.

BR. ARMIN A. LUISTRO FSC
Secretary

Reference:
    DepEd Order No. 14, s. 2016

To be indicated in the <u>Perpetual Index</u>
    under the following subjects:

    DATA
    FORMS
    INFORMATION TECHNOLOGY
    LEARNERS
    OFFICIALS
    POLICY
    PROJECTS
    SCHOOLS
    STRAND: Strategic Management