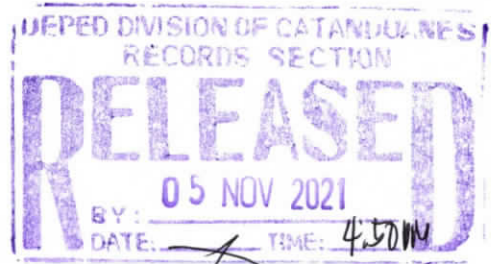




Republic of The Philippines
Department of Education
REGION V

SCHOOLS DIVISION OF CATANDUANES



November 5, 2021

DIVISION MEMORANDUM
OSDS-CID-DM-No. 52 s. 2021

**DIVISION TRAINING WORKSHOP ON THE MULTI-MEDIA PRODUCTION FOR
TELEVISION AND VIDEOBASED INSTRUCTION**

TO: Chiefs, CID, SGOD
Education Program Supervisors
Public School District Supervisors
Elementary and Secondary School Heads

1. This is to inform the field on the conduct 5-day Live-In Division Training - Workshop on Multi-Media Production for Television and Video- Based Instruction Per RM 79 s. 2021, to be held on the schedule below at the venue to be announced later.

Batch	Municipality/District	No. of Participants	Date
1 (Zone 1 and 3)	Virac North	5	November 29 – December 3, 2021
	Virac South	5	
	San Andres	5	
	Viga	5	
	Panganiban	5	
	Bagamanoc	5	
	Total	30	
2 (Zone 2 and 4)	San Miguel	5	December 6- 10, 2021
	Bato	5	
	Baras	5	
	Gigmoto	5	
	Caramoran	5	
	Pandan	5	
	Total	30	

2. This is to maximize the benefits of TV -Based Instruction as well as the Video-Based Instruction and for municipalities/districts to have a core group for this modality. This modality is recognized as one of the learning delivery modalities in the implementation of the Basic Education Learning Continuity Plan. It is a modality which can employ all other audio and visual aids and combine their



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effectiveness in the air medium. Pictures, charts, films, slides graphs, boards, music, etc. can all be employed in the techniques of teaching by TV. Also, television makes it possible for the talents of the best teachers to be put at the disposals of the schools.

3. At the end of the activity, participants are expected:
 - a. To master the basics of operating video field equipment (camera, audio, lighting)
 - b. To be able to use digital editing and multiple video elements together (images, sound, interviews , music, etc.) to achieve learning objectives in a lesson
 - c. To feel confident in the basics of creating and overseeing a field production (pre-production, production , and direction)

4. Expected participants from all groups listed above will be a core team of five (5) members with the following qualifications:
 - a. Four (4) members must be DepEd teaching or non-teaching personnel, including ALS teachers, with background and skills in any of the following: media arts, videography, photography, video editing, directing and writing.
 - b. One (1) DepEd Teacher broadcaster, who has pleasing personality and with excellent oral and written communication skills. He or she is expected to ably write his/her own scripts.

The official list of participants must be submitted to the Division office through joegenealilly.sanjuan@deped.gov.ph not later than November 22, 2021

Name	Position/Designation	Official Station	Email	Contact Number

Note: Municipalities with two PSDSs or In-Charge of the District (except for Virac) must agree on the 5 official participants of their municipality.

5. Each team shall bring the following equipment for the workshop
 - Camera (DSLR)
 - Tripod
 - Ring light
 - Studio video light (if available)
 - Prompter (if available)
 - Editing laptop (at least Core 13)
 - memory card
 - extension wires
 - chrome cloth
 - make up kit



6. Participants are expected to observe minimum health standards and protocols pursuant to existing rules and guidelines mandated by IATF, DOH and DepEd.
7. For information and guidance.


SUSAN S. COLLANO

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encls: as stated

To be indicated in the perpetual Index under the following subjects:

PLANNING CONFERENCE MULTIMEDIA PRODUCTION TEAM FOR TELEVISION AND VIDEO-BASED
INSTRUCTION

JTT/ DM

0023/ November 5, 2021



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