




Republic of the Philippines  
Department of Education  
REGION V  
SCHOOLS DIVISION OFFICE OF CATANDUANES



OSDS-CID-DM- 391 s. 2021

**TO :** Chiefs, CID, SGOD  
Education Program Supervisors  
Public School District Supervisors  
Elementary and Secondary School Heads

**FROM :**  **SUSAN S. COLLANO**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

**DATE :** September 6, 2021

**SUBJECT:** SUBMISSION OF SCHOOL LEARNING RESOURCE PLAN

1. All school heads as School LR Committee Chairman (per Regional Memorandum No. 94 s. 2018) are hereby advised to submit Annual School Learning Resource Plan in line with the LRMS Assessment and Evaluation System on or before September 17, 2021 for Division consolidation.
2. The Division consolidates the School cluster LR Plans into DEDP Plans and develops its strategic and operational response to identified needs in a Division LR Assistance Plan that is communicated in the DEDP. This plan identifies areas of need and proposes sources of support and strategies for acquisition of resources as per List of Approved Supplementary Materials, recommendations for reproduction of LRs at the division or requests for modification of existing resources, procurement or development and production of new resources by the Region LRMS.
3. For more understanding of the School Assessment and Evaluation of LR Needs and the development of Learning Resource Plan, an online reorientation on the formulation of School Learning Resource Plan will be conducted on September 7, 2021 (1pm) through MS Teams. Link shall be forwarded to School Heads for LRMS Group Chat this afternoon.
4. Template shall also be provided during the reorientation.
5. For alignment, School Heads are advised to have copies of their respective SIP and AIP during the said reorientation.
6. For information, guidance and compliance.

Encl:

References:

To be indicated in the perpetual Index  
Under the following subject  
JTT/ SUBMISSION OF SCHOOL LEARNING RESOURCE PLAN  
0020/ September 6, 2021

