


RELEASED

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Republika ng Pilipinas
Kagawaran ng Edukasyon

REHIYON V - (Bikol)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

06 January 2026

DIVISION MEMORANDUM
No. 012, s. 2025

LAUNCHING, TEACHER TRAINING AND TURNOVER OF KITS FOR THE LEARNING ENGLISH THROUGH STORIES (LETS READ) PROGRAM OF CORAZON S. ATAYDE MEMORIAL FOUNDATION (CSAMF)

TO: Assistant Schools Division Superintendent
Chief Education Supervisors, CID & SGOD
Public Schools District Supervisors
Elementary and Secondary School Heads
Division ARAL Focal Person
All Others Concerned

1. In support of the Academic Recovery and Accessible Learning (ARAL) Program under Republic Act No. 12028, which addresses learning gaps in reading, math, and science for K-10 students, this Office, through the SGOD-Social Mobilization and Networking Unit, in coordination with the Curriculum Implementation Division (CID) and the Corazon Sanchez Atayde Memorial Foundation (CSAMF), will conduct the **Launching, Teacher Training, and Turnover of Kits for the LETS Read Program on January 12-13, 2025.**
2. The activity aims to foster a love for reading and learning in children. It seeks to provide literacy opportunities for students in need, empowering them to become lifelong learners through foundational language skills.
3. The following schools from Viga East District have been selected as partner schools for this project, which is generously supported by the Ayala Multipurpose Cooperative, Inc.:
 - a. Buenavista Elementary School
 - b. Tinago Elementary School
4. Participants to this activity are the OIC-SDS, SGOD and CID Chiefs, Division ARAL Focal Person, SocMobNet SEPS and EPS II, PSDS of Viga East District, School Heads of the partner schools, selected volunteer teachers and parents.
5. For specific details regarding the schedule and flow of activities, please refer to the attached Itinerary and Program Matrix.
6. Meals of the participants during the launching will be shouldered by CSAM Foundation. Travel and other incidental expenses shall be charged against the Local Funds/School MOOE, subject to the usual accounting and auditing rules and regulations.
7. For information, guidance and compliance.


MA. JEANY T. ABAYON

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

SGOD/mbb
01/06/2026



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Enclosure No. 1 to Division Memorandum No. 012, s. 2026

ITINERARY OF TRAVEL (Launching, Teacher Training, and Turnover of Kits for the LETS Read Program January 12-13, 2026		
Date	Time	Activity
January 12, 2026	9:30 a.m.	Arrival of Guests at Catanduanes
	9:00-9:30 a.m.	Courtesy call at SDO
	10:00-12:00 p.m.	Travel to Buenavista ES
	12:00-1:00 p.m.	Lunch at Buenavista ES
	1:00 - 4:00 p.m.	Teacher orientation (Venue: Buenavista ES)
	4:00-6:00 p.m.	Travel back to SDO
January 13, 2026	6:00-8:00 a.m.	Travel to Buenavista ES
	8:00-10:00	Launch at Buenavista Elementary School
	10:00-11:30	Pre-assessment at Buenavista Elementary School (random sampling)
	11:30-12:30	Lunch break
	12:30-1:00	Travel to Tinago Elementary School
	1:30-3:30	Launch at Tinago Elementary School



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Enclosure No. 2 to Division Memorandum No. 017, s. 2026

PROGRAM OF ACTIVITIES

(Launching, Teacher Training, and Turnover of Kits for the LETS Read Program January 12-13, 2026 Buenvista ES - 8:00 a.m. - 12:00 p.m. Tinago ES - 1:00 p.m. - 5:00 p.m.)		
TIME	ACTIVITY	In-Charge
7:30-8:00 p.m. 12:30-1:00 p.m.	Arrival and Registration	Registration
8:00-8:15 a.m. 1:00-1:15 p.m.	Program Preliminaries <ul style="list-style-type: none"> • National Anthem • Prayer • SDO Catanduanes Hymn • DepEd Quality Policy 	AVP
8:15-8:20 a.m. 1:15-1:20 p.m.	Acknowledgement of Guests and Participants	TEA President
8:20-8:25 a.m. 1:20-1:25 p.m.	Welcome Remarks	School Head
8:25-8:45 a.m. 1:25 pm-1:45 p.m.	Messages	LGU Representative PTA Representative Ma. Jeany T. Abayon ASDS, OIC-SDS
8:45-9:00 a.m. 1:45-2:00 p.m.	Storytelling Session	Volunteer Storyteller from the Community or the sponsors
9:00-9:05 a.m. 2:00-2:05 p.m.	Message	ComWorks
9:05-9:15 a.m. 2:05-2:15 p.m.	MOA Signing	
9:15-9:45 a.m. 2:15-2:45 p.m.	Presentation of Scholars and Turnover of Kits <ul style="list-style-type: none"> • Teacher-Volunteers • L.E.T.S. Read Scholars 	L.E.T.S Read Focal Person/Coordinator
9:45-9:50 a.m. 2:45-2:50 p.m.	Photo Opportunity	All Participants
9:50-9:55 a.m. 2:50-2:55 p.m.	Closing Remarks	Joselito T. Ruiz PSDS - Viga East
9:55-10:00 a.m. 2:55-3:00 p.m.	Closing Prayer	AVP
10:00-11:30 a.m. 3:00-4:30 p.m.	Parent Orientation	CSAMF Representative and School Focal Person
Masters of Ceremonies:		



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