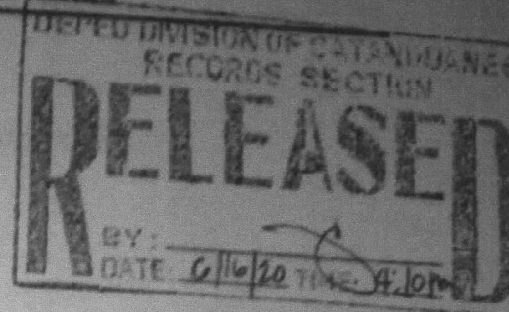
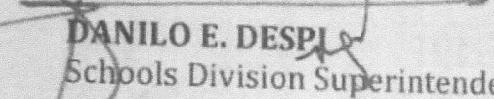


Republic of the Philippines  
Department of Education  
Region V – Bicol  
SCHOOLS DIVISION OFFICE OF CATANDUANES

DIVISION MEMORANDUM  
OSDS-ASDS-DM-24S. 2019



To: Assistant Schools Division Superintendent  
Division Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Section Chiefs, SEPS, Administrative Officer V (Admin. And Budget)  
Accountant, Engineer, ITO and Attorney  
Elementary and Secondary School Heads  
All others concerned

FROM:   
DANILO E. DESPI  
Schools Division Superintendent

SUBJECT: 3<sup>rd</sup> DIVISION MANAGEMENT COMMITTEE MEETING (Teleconference)

DATE: June 16, 2020

1. This is to inform the field that there will be a virtual Management Committee Meeting (MANCOM) on June 17, 2020 at 9:00 A.M – 12:00 Noon with Elementary Schools Heads and 1:00 P.M. – 4:00 P.M. with Secondary School Heads.
2. The meeting will focus on the following:
  - a. Dissemination of DepEd Issuances  
D.O No. 11, s. 2020 re: Revised Guidelines on Alternative Work Arrangement in the Department of Education during the Period of State of National Emergency due to COVID-19 Pandemic.
  - b. Presentation of Regional and Division Learning Continuity Plan
  - c. Updates from CID and SGOD, Section Chiefs
3. The link of the google meet will be sent to your <sup>School</sup> DepEd Email Account by Ms. Jennifer B. Metica.
4. For your information, guidance, and compliance.



Republic of the Philippines  
**Department of Education**  
Region V – Bicol  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**

**THIRD DIVISION MANCOM MEETING (TELECONFERENCE)**  
Via Google Meet  
June 17, 2020 (Wednesday)

9:00 AM – 12:00 NN – Elementary School Heads  
1:00 PM – 4:00 PM – Secondary School Heads

**INDICATIVE PROGRAM DESIGN**

| <b>TIME</b>         | <b>TOPIC/ACTIVITY</b>                          | <b>INCHARGE</b>              |
|---------------------|--|------------------------------|
| <b>ELEMENTARY</b>   |  |                              |
| 9:00 AM – 9:10 AM   | Prayer<br>Philippine National Anthem           |                              |
| 9:10 AM – 9:20 AM   | Brief Mechanics (Teleconference)               | Jennifer B. Metica           |
| 9:20 AM – 10:20 AM  | Schools Division Superintendent's Time         | Danilo E. Despi, SDS         |
| 10:20 AM – 11:00 AM | Regional and Division Learning Continuity Plan | Ma. Luisa T. Dela Rosa, ASDS |
| 11:00 AM – 11:30 AM | UPDATES  | CID, SGOD and Section Chiefs |
| 11:30 AM – 11:50 AM | Open Forum                                     |                              |
| 11:50 AM – 12:00 NN | Next Steps and Closing                         | Danilo E. Despi, SDS         |
| <b>SECONDARY</b>    |  |                              |
| 1:00 PM – 1:10 PM   | Prayer<br>Philippine National Anthem           |                              |
| 1:10 PM – 1:20 PM   | Brief Mechanics (Teleconference)               | Jennifer B. Metica           |
| 1:20 PM – 2:20 PM   | Schools Division Superintendent's Time         | Danilo E. Despi, SDS         |
| 2:20 M – 3:00 PM    | Regional and Division Learning Continuity Plan | Ma. Luisa T. Dela Rosa, ASDS |
| 3:00 PM – 3:30 PM   | UPDATES  | CID, SGOD and Section Chiefs |
| 3:30 PM – 3:50 PM   | Open Forum                                     |                              |
| 3:50 PM – 4:00 PM   | Next Steps and Closing                         | Danilo E. Despi, SDS         |