



January 12, 2021

**DIVISION MEMORANDUM**  
**OSDS-SGOD-DM- 014 s. 2021**

**VIRTUAL REGIONAL ASSEMBLY OF SCHOOL-BASED MANAGEMENT (SBM)  
PRACTITIONERS**

**To: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID & SGOD  
Education Program Supervisors, CID & SGOD  
Public Schools District Supervisors  
Public and Private Elementary and Secondary School Heads  
Concerned School Heads of Palumbanes Integrated School & Yocti Elem. School  
All Others concerned**

1. In support of the continuous implementation of School-Based Management (SBM), the Department of Education (DepEd) Region V through the Field Technical Assistance Division (FTAD) with the participation of the Schools Division Office of Catanduanes will hold the Virtual Regional Assembly of School-Based Management (SBM) Practitioners on December 29, 2020, via Google Meet/Facebook Live Streaming. Subsequently, an Advisory to Regional Memorandum No. 92, s.2020 states the rescheduled date of Assembly to January 27, 2021 via Google Meet/Facebook Live Streaming.
2. The activity aims to:
  - a. highlight effective practices implemented in schools and Schools Division Office.
  - b. provide updates on SBM initiatives including future directions on school leadership and management.
3. Participants in this activity are Regional Office Staff, Schools Division Superintendent, Assistant Schools Division Superintendent, CID and SGOD Chiefs, Schools Division Office SBM Team members, Education Program Supervisors, Public Schools District Supervisors, School Heads and School SBM Teams (Presenters).
4. Identified Elementary and Secondary Schools to present their effective practices in SBM school leadership and management or in Basic Education Learning Continuity Plan (BE-LCP) implementation are **Palumbanes Integrated School and Yocti Elementary School** headed by **Efren O. Matienzo, Jr. and Ferdinand T. Tusi**, respectively.
5. Presenters are advised to prepare and submit a 3 to 5minute video presentation and a write-up of the content of the video at email add: [ftaddepedrov@gmail.com](mailto:ftaddepedrov@gmail.com). Deadline is on January 18, 2021 for the write-up and January 19, 2021 for the video presentation. The said recorded video shall follow the suggested flow:
  - a) Title
  - b) Background/Profile
  - c) Situation (Where we were before?)
  - d) Action Steps (What was/were done?)
  - e) Impact/Results (KPIs Improvement)
  - f) Testimonies
  - g) Next Steps/Future Plans
  - h) Wrap- Up/Acknowledgement





Republic of the Philippines  
**Department of Education**  
Region V - Bicol  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**

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6. Travel and other incidental expenses relative to the preparation and SBM assembly are chargeable against local/school funds subject to the usual accounting and auditing rules and regulations.
7. For inquiries, all concerned shall contact Sarah S. Chiong, SEPS- SBM Coordinator at [sarah.chiong@deped.gov.ph](mailto:sarah.chiong@deped.gov.ph) or CP no. 09215650921.
8. For information, guidance and compliance of all concerned.

  
**DANILO E. DESPI**  
Schools Division Superintendent

Smmme/seps/ssc  
01/12/2021

Enclosed as stated

TO BE INDICATED IN THE PERPETUAL INDEX  
UNDER THE FOLLOWING SUBJECTS

TRAINING	MENTORING	COACHING
SEMINAR	AWARDS AND RECOGNITION	ASSEMBLY

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