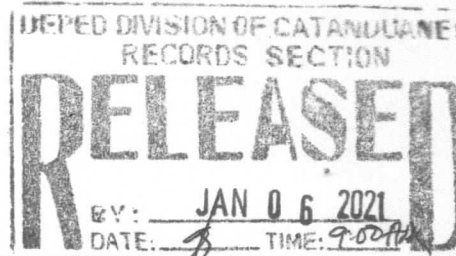




Republic of the Philippines
Department of Education
 Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES



January 5, 2021

DIVISION MEMORANDUM
 OSDS-FIN-DM-000 S. 2021

REASSIGNMENT OF SENIOR BOOKKEEPERS

To: **School Heads/Teacher-in-Charge**
 Elementary and Secondary (Non-Implementing Unit)

1. This is to inform all School Heads/Teacher-in-charge of the reassignment of Senior Bookkeepers handling of School MOOE and other programs for FY 2021.

	Senior Bookkeeper	District/School
1	Jannette S. Marquez (new)	Pandan East and Pandan West (include Integrated Schoolss)
2	Juanito P. Torres	Panganiban and Gigmoto (include Integrated Schools)
3	Raquel S. Tumala	San Andres East and Bagamanoc North (include Integrated Schools)
4	Mae D. Zafe	San Andres West
5	Mary Ann T. Obo	San Miguel North and South
6	Marichu P. Valeza (new)	Viga East and Viga West
7	Charmaine C. Tejerero	Virac North (include Integrated Schools)
8	Pearl P. Sarmiento	Virac South
9	Carmela C. Molod	Baras North and South & Bagamanoc South
10	Ruel T. Balane	Bato East and West (include Integrated Schools)
11	Elaine T. Talan	Caramoran North and South (include Integrated Schools)
12	Debby M. Matienzo*	JHS and SHS (exclude Integrated Schools)
13	Emily C. Augusto*	JHS and SHS (exclude Integrated Schools)

* separate listing of schools to be issued

2. FY 2020 related transactions, submission of financial report is still be handled by previous designated Senior Bookkeepers.
3. For your guidance and information.


DANILO E. DESPI
 Schools Division Superintendent

Encl.:

References:

To be indicated in the Perpetual Index under the following subjects: **REASSIGNMENT**