



INVITATION TO BID

FOOD AND ACCOMMODATION

Division Mass Training for Grade 4 Teachers for the K to 12 Basic Education Program on May 13-19, 2015

1. The *DepEd, Division of Catanduanes*, through the *GAA CY 2015* intends to apply the sum of **One Million Nine Hundred Four Thousand Pesos Only (Php1,904,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the *Food and Accommodation in connection with the Conduct of the Grade 4 Mass Training of Teachers for the K to 12 Basic Education Program*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *DepEd, Division of Catanduanes* now invites bids for *Food and Accommodation in connection with the Conduct of the Grade 4 Mass Training of Teachers for the K to 12 Basic Education Program*. Completion of the Work is required seven (7) days. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II - Instruction to Bidders.

Cluster	District	No. of Participants	Approved Budget for the Contract (ABC)
1	Bagamanoc North and South District Baras North and South District Bato East and West District	69 pax	Php386,400.00
2	Caramoran North and South District Gigmoto District Pandan East and West District	69 pax	386,400.00
3	Panganiban District San Andres East and West District Viga East District	68 pax	380,800.00
4	San Miguel North District Viga West District Virac South District	63 pax	352,800.00
5	Virac North District San Miguel South District	71 pax	397,600.00
	TOTAL	340	Php1,904,000.00

Breakfast, Lunch, Dinner, Snacks-AM and PM and accommodation for 7 days
(May 13-19, 2015)

Menu:

May 13, 2015

Breakfast: Fried rice, steamed fish, corned beef with potato, fresh pakwan

Snacks AM: Tuna sandwich, coffee

Lunch: Plain rice, beefsteak, ampalaya con carne, banana, mineral water

Snacks PM: Pancit canton with toasted bread, juice

Dinner: Plain rice, buttered vegetables, chicken adobo, pakwan

May 14, 2015

Breakfast: Plain rice, tocilog, hot choco, mango

Snacks AM: Sotanghon guisado, bread, juice

Lunch: Plain rice, humba, fish fillet, pakbet, buko pandan

Snacks PM: Hamburger, juice

Dinner: Plain rice, menudo, stir-fried beans, fruit salad

May 15, 2015

Breakfast: Fried rice, hotsilog, coffee

Snacks AM: Bihon guisado, chicken sandwich, juice

Lunch: Plain rice, ginataang langka, pork hamonado, banana

Snacks PM: Siopao, softdrinks

Dinner: Plain rice, adobo, chopsuey, mango juice

May 16, 2015

Breakfast: Plain rice, longsilog, coffee, banana

Snacks AM: Spaghetti with sandwich, juice

Lunch: Plain rice, chicken tinola, fresh fruits

Snacks PM: Ham and egg sandwich, softdrinks

Dinner: Plain rice, bicol express, fried chicken, ampalaya with salted egg

May 17, 2015

Breakfast: Plain rice, fried fish, coffee

Snacks AM: Baked macaroni, softdrinks

Lunch: Plain rice, chicken curry, adobong sitaw, lumpia

Snacks PM: Banana cue, juice

Dinner: Plain rice, sinigang, fish fillet, banana

May 18, 2015

Breakfast: Fried rice, tocino, coffee

Snacks AM: Macaroni soup, mineral water

Lunch: Plain rice, caldereta, fish fillet, pakbet, pakwan

Snacks PM: Cheese pimiento sandwich, juice

Dinner: Plain rice, chicken barbecue, apritada, banana

May 19, 2015

Breakfast: Fried rice, fried fish, longganisa, coffee

Snacks AM: Sotanghon soup, mineral water

Lunch: Plain rice, kare-kare with bagoong, fresh fruits

Snacks PM: Siopao, softdrinks

Specification for Training Venues and Accommodation

I- LOGISTICAL REQUIREMENTS

- A. 1. LCD Projector
2. Microphone/lapel (at least 2 per class)
3. Table for LCD
4. Trainer's table (placed in front of the class)
5. Chairs (good for 60-70 pax)

6. Aircondition Unit

7. Whiteboard

8. Sound System

9. Audio Converter

- B. 1. Workplace spacious for the trainers during the workshop
2. With comfort rooms
3. Internet connectivity

II. ACCOMMODATION

1. 3-5 persons per room
2. Comfort Rooms
3. Internet connectivity

III. MESS HALL

1. With sufficient number of dining tables
2. With sufficient number of chairs
3. Clean and well-ventilated
4. Well-lighted
5. Adjacent to the training/session hall

3. A complete set of Bidding Documents may be purchased by interested bidders from April 23 to May 11, 2015 from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of Five Hundred Pesos Only (Php500.00) for each cluster.
4. The DepEd, Division of Catanduanes will hold a *Pre-Bid Conference* on April 30, 2015 at 1:00 o'clock P.M. at the office of the Assistant Schools Division Superintendent, which shall be open to all interested parties who have purchased the Bidding Documents.
5. Bids must be delivered to the address below on or before May 11, 2015 at 9:00 o'clock A.M. at *Division Office Conference Hall A*. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on May 11, 2015 at 9:00 o'clock AM. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

6. Prior to Bid Opening, representative of bidders should present and submit to the BAC a **Special Power of Attorney** stating the detailed activities which he/she will perform relative to the bidding at hand.
7. The *DepEd, Division of Catanduanes*, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
8. For further information, please refer to:

MARIANO B. DE GUZMAN
Chairman, Bids and Awards Committee
DepEd, Division Office, Virac, Catanduanes
CP No. 09175632328


MARIANO B. DE GUZMAN
BAC Chairman